University of Portland
Special Services Mailing Charge Back

Date: _____

Dept.: _____ Acct.#: _____

Dept. contact person: _____

Phone: _____ Email: _____

Please check all that apply.

☐ Overnight ☐ 2nd day ☐ 3 day

☐ Certified ☐ Return receipt

☐ Signature required ☐ Trackable

☐ Insurance required $_____

☐ Most economical

UPS cannot deliver to PO boxes — physical addresses needed.
Call 7179 for more details or if you have questions.

MC-993

University of Portland
Special Services Mailing Charge Back

Date: _____

Dept.: _____ Acct.#: _____

Dept. contact person: _____

Phone: _____ Email: _____

Please check all that apply.

☐ Overnight ☐ 2nd day ☐ 3 day

☐ Certified ☐ Return receipt

☐ Signature required ☐ Trackable

☐ Insurance required $_____

☐ Most economical

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MC-993

University of Portland
Special Services Mailing Charge Back

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