University of Portland

# Department of Public Safety Crime & Fire Report for 2013

University of Portland

## MISSION STATEMENT

The University Of Portland Department of Public Safety exists to serve the campus community. Our mission is to support the University's primary objectives of teaching and learning, faith and formation, service and leadership by helping to promote, create, and maintain a safe, secure, and enjoyable campus environment for all members of the University community and its guests.

## CAMPUS CRIME REPORT AND DRUG AND ALCOHOL POLICY

The University Park neighborhood that borders our campus is among the safest in Portland. Yet like any place in our modern age, there are dangers. Federal law requires the Department of Public Safety to tell the campus community about two of those risks: crime and drug use. The first portion of this booklet carries the Campus Safety Report, as required by the federal Crime Awareness and Campus Security Act of 1990. The second portion, mandated by the federal Drug-Free Schools and Communities Act of 1989, explains the University's policy on alcohol and illegal drugs. Please read these reports and use the information to help foster a healthy, and safe environment for yourself and others on campus.

## CAMPUS SAFETY REPORT

The information in this publication is in compliance with requirements set forth under the Student Right-to-Know and Campus Security Act of 1990 (Title II – Public Law 101-542 Nov. 1990). This report is updated on an annual basis, and is disseminated to all University students and employees. Upon request, this report will also be provided to any applicant for enrollment or employment.

## STATUS OF CAMPUS SECURITY

The University of Portland places a high priority on the personal safety of its students, faculty, staff, and visitors, and the Department of Public Safety is committed to providing a secure environment. Historically, the University of Portland has been one of the safest campuses in the Pacific Northwest and the campus is located in the University Park neighborhood, which has one of the lowest crime rates in Portland. However, since it is impossible to prevent all crime, we wish to remind people that they must also take responsibility for their own personal safety. To that end, we offer several "Security Awareness and Crime Prevention Programs."

Monthly crime statistics for Portland, including the University Park neighborhood, are available through the Portland Police Bureau's CrimeStat application online at the following URL: http://www.portlandoregon.gov/police/crimestats/index.cfm.

## SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

The University provides the following services and programs to improve safety on campus and to educate the community about security issues:

**1) Escort Service** — Public Safety provides an escort service for people walking on campus or to and from a University-owned residence. Students, staff, and faculty are asked to walk with others when possible and to choose paths that are well lit.

**2) New Student Orientation** — Crime prevention materials are provided and questions are answered during new student orientation meetings.

**3) Personal Safety** — Sessions on personal safety, crime and violence prevention, crisis and emergency management planning, threat assessment, dorm safety and violence prevention, introductory self-defense, fire and life safety, and first aid/CPR are offered on campus. Contact Public Safety at (503) 943-7161 for more information.

**4) Residence Hall Security** — Hall security and safety is routinely discussed at all hall meetings.

**5) Emergency Telephones** — Campus phones are located outside the main entrance of each residence hall, in the Pilot House, at St. Mary's, Shiley Hall, Romanaggi Hall, Franz Hall, and Buckley Center. A number of emergency phones are located in and around campus buildings to provide immediate access to Public Safety during an emergency.

**6) Electronic Systems** — The Department of Public Safety monitors intrusion and fire alarms, campus wide, with the help of a computerized monitoring system. Access into certain facilities, including residence halls, is controlled through use of a card key access control system.

**7) Operation Identification** — Students are strongly encouraged to mark valuables with a driver's license number and to record and retain serial numbers in a safe place.

**8) Crime Prevention Material** — Brochures and posters related to substance abuse, personal safety, seat belt use, motor vehicle and bicycle theft prevention, and residence and office security are made available to the community.

**9) Community Notification of Criminal Activity** — The Department of Public Safety notifies the campus community of ongoing security concerns by articles published in the campus newspaper and in the faculty/staff newsletter. If warranted by the circumstances, the campus Emergency Notification System may be utilized to alert the campus community by recorded phone message, SMS (text) message, and email.

## HOW TO REPORT A CRIME OR EMERGENCY

To report a crime or an emergency on campus, call the Department of Public Safety. Public Safety Officers respond to all reports of crimes and emergencies and complete an "Incident Report" for any crime occurring on or adjacent to University property. Reports are confidential within the guidelines established by the General Education Provisions Act (Buckley Amendment), the Portland Police Bureau, and Oregon Revised Statutes. As a service to the University community, some reports are made available, free of charge, to a complainant to assist in the filing of an insurance claim. Crime reports can be made at any time.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. These individuals are provided the opportunity to report instances of confidentially-reported incidents to be included in the annual statistics, which remain confidential and will not be investigated. The rulemaking committee defines counselors as:

***Pastoral Counselor***

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

***Professional Counselor***

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

**Anonymous reporting:**

If you wish to report a crime anonymously, go to the Public Safety web page at www.up.edu/publicsafety and click the link on the left side of the page titled "report crime anonymously." You will have the opportunity to report a crime or event without revealing your identity.

**Call Public Safety if:**

Someone is injured or ill;
You see fire or smell smoke;
You see something suspicious;
Someone is hurting another;

You see someone stealing something or vandalizing property; or
You have something stolen.

**Call quickly. Don't assume someone else has made the call.** Try to provide the dispatcher with accurate, detailed information about the problem. **STAY ON THE LINE** until the dispatcher says it is OK to hang up. Depending upon the type of emergency the dispatcher may also request assistance from the Portland Police Bureau, Portland Fire Bureau, or an ambulance company.

The Public Safety "Hot Line" to report an emergency from on campus phones is extension 4444. Simply dial 4444 and you will be routed to the Public Safety emergency telephone line.

**4444** (from on-campus) for emergency help
**7161** (from on-campus) for non-emergency assistance
**(503)943-4444** (from off-campus) for emergency help
**(503)943-7161** (from off-campus) for non-emergency assistance

## DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety serves all students, staff, faculty, and guests of the University. All criminal offenses occurring on campus or at University controlled property should be reported to Public Safety.

The department operates twenty-four hours a day, seven days a week.

Full-time staff includes a Director of Public Safety, two Sergeants, nine Public Safety Officers, an Environmental Health and Safety Officer, a Technology and Communications Coordinator, and five Telecommunicators.

The department also employs student personnel for staffing of the Information Center.

Officers conduct foot, vehicle, and bike patrols on campus and in the neighborhood adjacent to campus. The department is charged with the enforcement of applicable federal, state, and local laws, and University policies and regulations.

All officers are certified under the Oregon Private Security Service Providers Act ORS-181.170—181.993.

The Public Safety Department works cooperatively with the Portland Police Bureau and other enforcement agencies to ensure the safety of the campus community and may ask for assistance when a crime has been reported.

## ACCESS TO CAMPUS FACILITIES

Most campus buildings and facilities are accessible during normal business hours, excluding holidays. Athletic facilities, the computer labs, the Pilot House, the library, and other select University service areas have vary-

ing hours of operation. For "after-hours" access to certain facilities, students will need approval from a faculty or staff person responsible for the facility, and a valid student ID card must be presented to Public Safety personnel to be admitted.

Since the University cannot guarantee that unauthorized persons will not enter into residence halls, students are strongly encouraged to lock their room doors at all times. Hall access requires the use of an ID card which also acts as an "electronic" key. The University has an inter-visitation policy (which limits the hours non-residents may visit in a residence hall room). The violation of this policy may result in disciplinary proceedings. Residence hall policies may be found in the student handbook and in the handout given to all resident students.

**MAINTENANCE OF CAMPUS FACILITIES**

Public Safety Officers, as part of their general patrol procedure, generate a work order to the Physical Plant when any defective lighting or unsafe condition on campus is noted.

Students, faculty, and staff are encouraged to report any safety or security concerns directly to the Department of Public Safety. Health and safety concerns may also be addressed to the Environmental Health and Safety Officer or to the President's Advisory Committee on Health and Safety.

**MISSING STUDENT PROCEDURE**

If a member of the University Community has reason to believe that a student is missing, they should *immediately* notify the Department of Public Safety at 503.943.7161, whether or not the student resides on campus. All possible efforts will be made to locate the student to determine his or her state of health and well-being through the collaboration of Public Safety and the Department of Student Affairs.

If the student is an on campus resident, the Public Safety Department will secure authorization from Residence Life officials to make a welfare check entry into the student's room. If the student is an off-campus resident, the Public Safety Department will enlist the aid of the neighboring police agency having jurisdiction.

Concurrently, University officials will endeavor to determine the student's whereabouts through contact with friends, associates, and/or employers of the student. Whether or not the student has been attending classes, labs, recitals, and scheduled organizational or academic meetings, or appearing for scheduled work shifts, will be established. If located, verification of the student's state of health and intention of returning to the campus is made.

When and where appropriate, a referral will be made to the University Health Center.

If not located, notification of the family and local law enforcement within 24 hours of receiving the initial report is made to determine if they know of the whereabouts of the student. If the student is an off-campus resident, appropriate family members or associates are encouraged to make an official missing person report to the law enforcement agency with jurisdiction.

If the missing student is under the age of 18 and is not an emancipated individual, the Public Safety Department will notify the student's parent or legal guardian immediately after the Public Safety Department has determined that the student has been missing.

The Public Safety Department will cooperate, aid, and assist the primary investigative agency in all ways prescribed by law. Upon closure of the missing person investigation, all parties previously contacted will be advised of the status of the case.

All students, faculty, and staff have the option to designate an individual to be contacted in the event the student, faculty, or staff member is determined to be missing for more than 24 hours. If a member of the community has designated such an individual, the Public Safety Department will notify that individual no later than 24 hours after the community member is determined to be missing. Community members who wish to designate a confidential contact can do so by contacting the Public Safety Department.

## SEXUAL HARRASSMENT AND ASSAULT

### Sexual Harassment Policy and Grievance Procedures

Sexual harassment of any kind is inconsistent with the mission of the University of Portland to create a safe and secure community in which all members feel safe and respected. Furthermore, such behavior may result in discipline including dismissal from the University. All members of our community—students, staff, administrators, faculty, and visitors—are entitled to study and work free from unsolicited and unwelcome sexual advances. Sexual harassment can manifest itself in different ways under different circumstances, but may be described generally as unwelcome sexual advances, express or implied requests for sexual favors, sexual violence, and other verbal, non-verbal, or physical conduct of a sexual nature when such conduct has the purpose or effect of unreasonably interfering with an individual's performance, creating an intimidating, hostile, or offensive University environment, implying that academic or employment status or success is contingent upon fulfilling requests or demands, or limiting one's participation in University activities.

The following procedures apply to student-on-student sexual harass-

ment outside of a University employment status. Students seeking information regarding discrimination or harassment by faculty or staff, or who wish to report discrimination they experienced in a University employment setting should contact the Title IX coordinator, Bryn Sopko, at (503) 943-8987, or sopko@up.edu.

***Sexual Harassment Grievance Procedures***

Students who would like to report an incident of sexual harassment by another student may choose to proceed formally or informally. A student who believes he/she is the victim of sexual harassment of any nature does not have to use the informal process and may submit a formal complaint. A student may choose informal resolution instead if he/she wishes when the alleged incident is isolated and involves verbal comments, jokes, magazines, pictures of a sexual nature, or similar issues.

The University will typically proceed formally in all cases of sexual harassment involving allegations of sexual misconduct or sexual assault. For information on what type of behavior constitutes sexual misconduct and sexual assault and how to report those types of incidents, see the Sexual Misconduct and Sexual Assault policies sections below.

***Informal Resolution***

Informal resolution may be an appropriate avenue for isolated behavior that the reporting student believes can be effectively dealt with outside of the formal conduct process. If a student wishes to proceed informally, the student may report the incident to a faculty or staff member, residence hall director, administrator, or academic dean and specify that he/she wishes to proceed informally. The student and the person receiving the report will work together to determine whether or not informal resolution is appropriate and how best to resolve the incident based on the specific circumstances involved. The person receiving the report will consult with the Title IX coordinator throughout the informal resolution process.

If the incident is resolved informally to the satisfaction of the reporting student, the person to whom the report was initially made will send a written summary of the matter to the Title IX coordinator. The written summary should contain as much information about the incident as possible, including the names of those involved and the dates and circumstances of the reported incident. The purpose of the summary is to alert the University to repeated harassing behavior by the same individuals.

If the incident is not resolved informally to the satisfaction of the reporting student, the student may submit a request for formal resolution to the Office of Residence Life within fifteen (15) days of the informal resolution. In this instance, the person to whom the report was initially made will send the original written summary to the Office of Residence Life.

### *Formal Resolution*

If a reporting student chooses to proceed formally, either initially or after an unsatisfactory informal resolution, the student must submit a written report to the Public Safety Department for investigation. Generally, the report should include the name, address, telephone number, e-mail address, and class year of the reporting student; a detailed description of the conduct that the reporting student alleges to be harassing, including dates where possible; name(s) of the person(s) against whom the complaint is being made; and the name(s) of any witness(es). The written complaint should be submitted to the Public Safety Department within thirty (30) days of the conduct, if possible, for an original complaint, and within fifteen (15) days of an unsatisfactory informal resolution.

The Public Safety Department will investigate the complaint. The investigation may include interviews of the reporting party, accused, and/or witnesses, a review of any submitted written reports and relevant policies, and any other steps necessary based on the circumstances of a specific case. The investigation will be completed within a reasonable time frame; generally sixty (60) days unless exceptional circumstances exist warranting an extension of the time frame. When Public Safety has completed its investigation, it will provide the Office of Residence Life with all information gathered during the process for consideration. If the Office of Residence Life determines that the case should go through the student conduct process, it will take place according to the process set out below.

## UNIVERSITY STUDENT CONDUCT PROCESS

Students with questions regarding the University's disciplinary procedures may contact the Office of Residence Life, Buckley Center 101, (503) 943-7205.

### Overview

The University's student policies and student conduct process are the responsibility of the Office for Student Affairs. All alleged violations are handled by the Office of Residence Life or another designee appointed by the Vice President for Student Affairs and Associate Vice President for Student Development. To determine if a student is responsible for a violation of the University Policies and Standards of Student Conduct or other University policies the conduct procedures described below will be followed. Because the conduct process is educational in nature, students may not proceed through an attorney or family member. Decisions regarding a student's responsibility, or lack thereof, for the alleged violation will be based on careful consideration of the available information and evaluated on the basis of whether it is more likely than not that the student is responsible for the violation. If a student is found responsible for a violation of University

polices or standards of conduct, he/she may be assigned a sanction or combination of sanctions. The purpose of these sanctions is to promote the student's greater self-knowledge, physical and emotional health, and restoration to full participation in the University of Portland community. The University retains the right and ability to adjust any conduct process described herein as it deems appropriate and necessary, in its discretion, given the specific facts and circumstances at issue.

**Types of Conduct Hearings**

Based on the information gathered, the Office of Residence Life will decide whether to proceed with a case. If the Office of Residence Life decides to go forward, it will decide whether to proceed with the case as a Standard Conduct Hearing or Formal Conduct Hearing.

Each type of hearing has the same purpose: to determine if a student is responsible for the alleged violation(s), to help the student learn about the consequences for choices he or she made, to educate the student about University policies, and to provide pastoral care and education for the student involved. The primary difference between the types of hearings is who conducts them and the level of sanction that can be assigned.

***Standard Conduct Hearing***

Standard Conduct Hearings are designed to allow for the investigation, discussion, and resolution of alleged violations of University policies and standards of conduct and of residence hall and University policies and expectations that may lead to any sanctions less than suspension or recommendation for dismissal from the University.

Prior to the hearing, the charged student may review his or her student conduct file and have the University student conduct process explained. Both prior to and during the hearing, the charged student may ask questions to clarify any confusion he or she may have regarding the hearing or student conduct processes.

*On-Campus Students*

All residence halls are guided by policies and expectations designed to create communities grounded in mutual respect and lead to personal growth and maturation. Students are expected to know and follow the policies and expectations governing life in the hall in addition to those governing life at the University as a whole.

Generally, Hall Directors hear cases that involve violations of University and/or residence hall policies or procedures. Depending on the specific factors of a case, sanctions may include but are not limited to community service hours, monetary fines, hall probation, counseling assessment, alcohol education, written reflection, a recommendation of removal from

the hall, or other sanctions which meet the particular circumstances of a specific case.

If in the course of the Standard Conduct Hearing the hearing officer determines that a Formal Conduct Hearing is the more appropriate setting, he or she will stop the hearing and a Formal Conduct Hearing will be scheduled for a later date.

*Off-Campus Students*

Violations of University policies or procedures by off-campus students that will result in an outcome that is less than suspension or a recommendation for dismissal from the University will be handled in a Standard Conduct Hearing. The Office of Residence Life will hear Standard Conduct Hearings for off-campus students. Depending on the specific factors of a case, sanctions may include but are not limited to monetary fines, counseling assessment, alcohol education, written reflection, or other sanctions that meet the particular circumstances of a specific case.

If in the course of the Standard Conduct Hearing the hearing officer determines that a Formal Conduct Hearing is the more appropriate setting, he or she will stop the hearing and a Formal Conduct Hearing will be scheduled for a later date.

***Formal Conduct Hearing***

Formal Conduct Hearings are the appropriate setting for violations of University policies and procedures that may result in an outcome of suspension or recommendation of dismissal. The Office of Residence Life coordinates Formal Conduct Hearings, and they are generally run by the Student Conduct Coordinator and an additional director from the Division of Student Affairs. Prior to the Hearing, the charged student may review his or her student conduct file and have the University Student Conduct Process explained. Both prior to and during the Hearing, the charged student may ask questions to clarify any confusion he or she may have regarding the Hearing or student conduct processes.

A full-time student or current faculty or staff member may accompany a student to his or her Formal Conduct Hearing and serve as an advisor. The advisor may not serve as an advocate for the student during the hearing but may assist the student in preparing for the hearing.

Students may also bring witnesses to their Formal Conduct Hearings. Witnesses must be current students, faculty, or staff and have firsthand knowledge of the situation. Students may also bring a student, faculty, or staff member to serve as a character witness. The character witness is not required to have firsthand knowledge of the incident and may speak to the charged student's character when asked by the hearing officer.

Charged students must submit the names of the witnesses or advisor

they wish to bring to a hearing to the Student Conduct Coordinator twenty-four (24) hours prior to the hearing. Upon request of the charged student, the Office of Residence Life will provide the name(s) of any other witness(es) invited to the Formal Conduct Hearing. During the hearing a student may, with the assistance of the hearing officer(s), ask questions of any witnesses present.

Students may also bring other kinds of evidence, such as documents, photographs, or other physical items, to present at their hearing. Students should inform the Office of Residence Life of the items they intend to present at their hearing twenty-four (24) hours prior to the hearing.

If the Formal Conduct Hearing results in a recommendation of dismissal, the Vice President for Student Affairs or his/her designee will review the recommendation and make the final determination.

### Failure To Appear At A Hearing

If a charged student fails to attend the scheduled hearing and fails to notify the hearing officer of the delay or absence prior to the hearing, the hearing officer(s) may render a decision in the student's absence. The outcome of the hearing will reflect that the charged student was not present, and the hearing officer(s) will render a decision based on the partial information available. Moreover, the hearing officer(s) may recommend the student's dismissal to the Vice President for Student Affairs in the student's absence.

### Interference With The Student Conduct Process

Interference with the student conduct process will not be tolerated. Such behavior includes but is not limited to violating confidentiality, lying or misrepresenting information to hearing officer(s), falsely initiating the student conduct process, harassing or intimidating any participant in the student conduct process, failing to comply with sanctions, or attempting to influence or discourage any participant in the student conduct process. This and other similar behavior aimed at disrupting the student conduct process may lead to action under the student conduct process.

## UNIVERSITY POLICIES & COMMUNITY STANDARDS

### Sexual Assault

The University of Portland is committed to fostering a safe community where the dignity of all members is respected. Sexual assault of any kind is inconsistent with the University mission and the maintenance of a healthy community. Sexual assault is a form of sexual harassment that is prohibited under Title IX. Any act of sexual assault is prohibited and any student found responsible may be subject to the University's conduct process.

To foster the safety and security of the entire community, the University

of Portland encourages community members to report all incidents of sexual assault. Students are sometimes afraid to report incidents of sexual assault for fear of being held accountable for other policy violations (e.g. intervisitation, intoxication, or sexual intimacy). In order to encourage reporting of sexual assault, the University will not pursue the conduct process against a student who reports sexual assault for lesser policy violations that occur in connection with the reported incident.

When a sexual assault occurs, the University's primary concern is for the safety, health, and wellness of those impacted by the assault. The University offers a variety of resources (outlined below) to minister to affected students. A person who has been assaulted who contacts the resources listed in the "Confidential Resources" section below will be confidentially advised where to find medical and other support. This initial contact with a confidential source does not generally commit the student to any course of action.

***Campus Resources***

*Strictly Confidential Resources*

These resources will be able to honor confidentiality in most cases unless there is an imminent danger to the student or others. *Anything shared with a priest in the sacrament of confession will always remain absolutely confidential.*

**University Health Center:** (503) 943-7134; up.edu/healthcenter/

**Campus Ministry:** (503) 943-7131; up.edu/campusministry/

**Pastoral Residents:** Contact information in the 'Residence Hall Staff Directory,' p. 14

**Stop Assault for Everyone (SAFE) Advocates:** (503) 943-SAFE(7233); up.edu/safe/

***Mostly Confidential Resources***

These resources offer confidentiality to the greatest extent possible, though information may be shared with certain administrators and the Title IX Coordinator so that the University can take action, if necessary, to protect the safety of the student or larger University population.

**Title IX Coordinator:** Bryn Sopko; (503) 943-8987; sopko@up.edu

Most faculty and staff

***Limited Confidentiality Resources***

These resources share information with University administrators, Public Safety, the Associate Director for Community Standards of Residence Life, and the Title IX Coordinator while taking into account the reporting student's wishes regarding confidentiality to the greatest extent possible.

**Public Safety (non-emergency):** (503) 943-7161

**Public Safety (emergency):** (503) 943-4444

**Office of Residence Life and Associate Director for Community Standards:** (503) 943-7205
**Hall Staff** (hall director, assistant hall director, resident assistant): Contact information in the 'Residence Hall Staff Directory,' p. 14 of Life on the Bluff.

***Community Resources***

Students are also encouraged to access resources available in the greater Portland community, if desired. Confidential crisis support can be accessed through Portland Women's Crisis Line and the Multnomah County Crisis Line. Portland Women's Crisis Line also provides advocacy, group counseling, and individual counseling referrals for survivors of sexual assault. The Portland Police Bureau can aid in investigating reports of sexual assault and pursuing a criminal case.

**Portland Women's Crisis Line:** (503) 235-5333
**Multnomah County Crisis Line:** (503) 988-4888
**Portland Police Bureau Emergency:** 911
**Portland Police Bureau Non-emergency:** (503) 823-3333

**Options for Reporting Sexual Assault**

A student who believes that he/she is a victim of sexual assault may choose to pursue a criminal complaint, a complaint through the University conduct process, or to pursue both processes at the same time. The University's Title IX Coordinator will be informed about the incident for all reporting options *except completing an anonymous police report*. The University has no ability to pursue criminal charges against an individual through the University conduct process and the most serious discipline the University can issue through the conduct process is dismissal from the University.

- **Report the incident to the Portland Police Bureau for possible criminal prosecution.** The Police report can be made at Public Safety or directly to the Portland Police Bureau. If the report is made through Public Safety, the incident will also be referred to the University's Title IX Coordinator for appropriate follow up and administrative investigation.
- **Complete an anonymous report with the Portland Police Bureau.** This report can be made directly to the Portland Police Bureau and done solely for the purpose of providing the police with information.
- **Complete an anonymous report to the Title IX Coordinator.** Elayne Shapiro, the Title IX Coordinator, may receive the report in person, over the telephone, or via email, and may record information without identifying the complainant or source.
- **Complete an anonymous report with UP Public Safety.** The report will assist the University in keeping accurate statistics and will provide a

confidential listing of names of suspects. Public Safety will report information learned to the Title IX Coordinator and relevant University administrators, and investigate information to the extent possible. Subsequent action may be taken.

- **Pursue the University conduct process.** If the accused perpetrator is a member of the University community, the person who has been assaulted may request that the University take action through the University conduct process managed by the Office of Residence Life. The procedure for handling sexual assault conduct cases is described below.

**Review of Sexual Harassment, Sexual Assault, and Certain Sexual Misconduct Cases**

In sexual harassment, sexual assault, and certain sexual misconduct cases, both the complainant and the accused have the right to request a case review. The complainant and the accused may request a case review on the basis of the decision made but not on the basis of the sanction(s) assigned. All sexual assault cases resulting in a sanction less than suspension or a recommendation for dismissal will be reviewed by the Associate Vice President for Student Development or his/her designee and his/her decision is final. All sexual assault cases resulting in a sanction of suspension will be reviewed by the Vice President for Student Affairs or his/her designee and his/her decision is final. All sexual assault cases resulting in a sanction of dismissal made by the Vice President for Student Affairs or his/her designee will be reviewed by the President or his designee and his/her decision is final.

**Procedures for Investigating Sexual Assault Cases**

Once allegations are made and a student conduct investigation begins, a no-contact order will be issued between the two parties. Therefore, it might be necessary to make changes to living arrangements, course schedules, and dining locations to avoid confrontations between the students. All reasonable efforts will be made to accommodate the concerns of the student bringing the complaint.

The student bringing forward a complaint ("complainant") will be asked to submit a written statement through the Public Safety Department. Upon receipt of the statement, Public Safety will conduct a fact-finding investigation. The accused student ("accused") will also be contacted to submit a written statement. The fact-finding report will include the statements of both parties as well as other information and reports collected and completed by Public Safety, and will be submitted to the Office of Residence Life. Once both statements are submitted, the complainant and accused will have access to the other party's statement upon request at

the Office of Residence Life. The investigation will be completed within a reasonable time frame, generally sixty (60) days unless exceptional circumstances exist warranting an extension of the time frame.

The conduct hearing itself will take place according to the University conduct process described above. In addition, for matters of alleged sexual harassment, sexual assault, and certain instances of sexual misconduct:

- Both the complainant and accused will receive equivalent notice of process
- The conduct hearing will be conducted with both the complainant and accused student present. In the event that the complainant does not want to remain present in the same room as the accused during the conduct hearing, reasonable alternative arrangements will be made.
- Both the complainant and the accused have the same right to have witnesses, present relevant evidence, and have a support person present throughout the conduct hearing.
- Both the complainant and the accused may present witnesses with information relevant to the alleged incident of sexual harassment, sexual misconduct, or sexual assault to the hearing officers during the conduct hearing.
- Both the complainant and the accused may request that the hearing officers ask questions of the witnesses or other party during the conduct hearing. It is up to the discretion of the hearing officers whether such questions will be submitted to witnesses or the other party.
- No questions, statements, or information about the sexual activity of the complainant with anyone other than the accused may be introduced. Questions, statements, or information about past sexual activity between the complainant and the accused may only be discussed if relevant to the issue of consent.
- The hearing officers will make a decision based on the "preponderance of evidence" standard; i.e., whether it is "more likely than not" that the alleged incident occurred.
- The decision will be made within a reasonable time frame of the conclusion of the hearing, generally fifteen (15) days unless exceptional circumstances exist warranting an extension of the time frame.
- The University will disclose, in writing, the final results of any institutional conduct proceedings to both the complainant and the accused.
- Both the complainant and accused may request a case review according to the process set forth below.

**Sanctions**

If a student is found responsible for violations of University polices or standards or conduct, a sanction or combination of sanctions will be assigned based on the following: the nature and circumstances surrounding the offense, prior violations or inappropriate behavior, the impact of the violation on the University community as well as those directly affected by the student's actions, and prior sanctions assigned in similar cases. When placed on University probation, the student may, among other things, be prohibited from participating in campus activities, holding leadership positions, studying abroad, traveling for University-sponsored activities, and maintaining eligibility for scholarships and grants. Possible sanctions include but are not limited to the following:

- Warning
- Apology letter
- Monetary fine
- Community service hours
- Educational project or paper
- Referral to services (e.g., Health Center, Freshman Resource Center)
- Restriction of certain privileges
- Hold on student account
- Alcohol or drug education
- Alcohol or drug assessment
- Mediation
- Restitution
- No contact order
- Ban from a specific area of campus
- Transfer or loss of on-campus housing privileges
- Residence Hall Probation
  This is a specified period of observance and evaluation of the student's behavior in the residence hall. If the student violates any residence hall policies or additional requirements during the period of probation, he or she could be removed from the residence halls and possibly be subject to further sanctions.
- Removal from Residence Hall
  The student's residence hall contract is voided and he/she is required to permanently leave University of Portland residence facilities within 72 hours of the decisions, with no refund made available to the student.
- University Probation
  This is a specified period of observation and evaluation of the student's behavior. If the student violates any University or residence hall policies

during the period of probation, he or she could be suspended from the University.

- Suspension
  This is a separation of the student from the University for at least one semester. The student may not be on campus without permission during that period. The student may apply for readmission at the end of the suspension period, though readmission is not guaranteed. Any additional criteria for readmission will be specified at the time of suspension.
- Dismissal
  This is a permanent separation of the student from the University. The student may not apply for readmission or enter campus without permission. Dismissal decisions will appear on a student's permanent transcript. Only the Vice President for Student Affairs, his/her designee, or the President of the University may dismiss a student from the University of Portland.

**Pre-Hearing Sanctions**

In rare situations, sanctions will be issued prior to a hearing. These sanctions will be applied only if the Office of Residence Life or its designee(s) determine they are necessary to protect the health and safety of the individual or other members of the University community. Generally, when the University is in session, the student will receive a hearing date no more than ten (10) business days after the interim sanction is put in place. Only when it is not possible to schedule necessary witnesses or obtain information significant to the case will the hearing be held more than ten days after the assignment of the interim sanction. Interim sanctions may include but are not limited to suspension, no contact orders, removal from residence halls, and placing a hold on student accounts or records.

**SEXUAL MISCONDUCT**

The University condemns all forms of non-consensual sexual contact and inappropriate expressions of sexuality. This is an affront to the dignity of both the self and others. The University reserves the right to take action when it believes that standards of human dignity have been violated. Examples of sexual misconduct offenses that are prohibited include but are not limited to:

**Non-consensual sexual intercourse,** which is any sexual intercourse by any person upon another without consent. This offense includes oral, anal, and vaginal penetration, to any degree and with any object. This type of sexual intercourse is referred to as "sexual assault" in this policy.

**Non-consensual sexual contact,** which is any sexual touching with any object, by any person upon another, without consent. Sexual touching is

contact of a sexual nature, however slight. Depending on the nature or extent of the contact, this form of sexual misconduct may also be considered sexual assault.

**Other forms of sexual misconduct include, but are not limited to:**

- Sexual exhibitionism
- Sex-based cyber-harassment
- Prostitution or the solicitation of a prostitute
- Peeping or other voyeurism
- Possession, creation of, or use of pornography
- Going beyond the boundaries of consent, e.g., by allowing others to view consensual sex or the non-consensual video or audiotaping of sexual activity
- Inducing incapacitation of another with the intent of initiating sexual activity with that person upon incapacitation, regardless of whether sexual activity actually takes place

**Consent** means informed, freely, and voluntarily given agreement, communicated by clearly understandable words or actions, to participate in each form of sexual activity. Consent will not be assumed by silence, impairment due to alcohol or drugs, unconsciousness, sleep, physical impairment, or lack of active resistance. A current or previous dating or sexual relationship is not sufficient to constitute consent, and consent to one form of sexual activity does not imply consent to other forms of sexual activity. Ultimately, consent should be freely communicated, verbally and/or physically, for every sexual act. There is no consent when:

- Force or violence is threatened or used,
- Any other form of coercion or intimidation, physical or psychological, is employed,
- One party has taken advantage of a position of influence that he or she has over the other party, or
- One party is incapable of giving consent due to intoxication or impairment.

## EQUAL OPPORTUNITY AND NONDISCRIMINATION POLICY

The University of Portland does not discriminate on the basis of race, color, national or ethnic origin, sex, disability, age, gender identity, or any other basis protected by federal, state, or local law in its educational programs, admissions policies, scholarship and loan programs, athletic and other school-administered programs or in employment.

The designated coordination point for University compliance with Section 504 of the Rehabilitation Act of 1973 and for ADA is the Executive Vice President, in coordination with the University Health Center, Human Resources, and the Office for University Events.

### Title IX Coordinator

All inquiries concerning the application of Title IX and its implementing regulations, including inquiries about the University's sexual assault, sexual harassment, or sex discrimination policies and procedures may be referred to the University's Title IX Coordinator or to the Office for Civil Rights (OCR).

The University's title IX Coordinator is: Bryn Sopko, Associate Vice President of Human Resources, (503) 943-8987, sopko@up.edu.

### Statement on Inclusion

At the University of Portland, a Catholic University guided by the Congregation of Holy Cross, all dimensions of our communal life-teaching and learning, faith and formation, and service and leadership-are informed and transformed by prayer, scripture, and the Christian tradition. Our belief in the inherent dignity of each person is founded upon the social teaching of the Catholic Church. At the center of that teaching is the fundamental mandate that every person, regardless of race, color, religion, gender, sexual orientation, social or economic class, age, or disability shall be treated with respect and dignity.

Moreover, we seek to create and sustain an inclusive environment where all people are welcomed as children of God and valued as full members of our community. We condemn harassment of every kind, and assert that no one in our community should be subject to physical or verbal harassment or abuse. Further, no one shall be denied access to programs, services, and activities for any unlawful reason. We provide all who live, learn, and work at the University the opportunity to actively participate in a vibrant, diverse, intellectual community that offers a broad range of ideas and perspectives, so that we may all learn from one another.

## INTERPERSONAL VIOLENCE PREVENTION EFFORTS 2013

The University of Portland takes a comprehensive approach to our interpersonal prevention education efforts. We are committed to providing students with information on campus policies and resources, as well as, equipping them with skills to cultivate healthy relationships and participate in promoting a campus culture that intervenes to prevent the potential for harm.

### Green Dot

Green Dot is a bystander intervention prevention strategy that helps students understand the power of the bystander and equips them with skills to notice concerning behaviors and intervene to prevent interpersonal violence from occurring on our campus. Green Dot, further, promotes a culture where each member of our campus community has a role to play in demonstrating the fact that violence is not acceptable in our community.

Education is conducted through hour-long overview sessions and 7-hour Green Dot Bystander Trainings.
**Overview Sessions** — A total of 18 Overview sessions were conducted in 2013, including one during New Student Orientation.
**Bystander Trainings** — A total of 8 Bystander Trainings were conducted.

**Resource Advertising**
**Webpage** — The 'Community Against Violence' webpage (www.up.edu/cav) is a hub for information regarding interpersonal violence, reporting options, and support resources.
**Pens** — Pens containing the webpage are distributed during Green Dot trainings and resources discussed at the conclusion of trainings.
**Mirror Clings and Magnets** — Campus and community resources are printed on mirror clings that appear in bathrooms around campus and on magnets distributed to every on-campus student room.

**Awareness Raising Events**
**Green Dot Soccer Game** — The men's and women's soccer teams played a Green Dot Game in September 2013, raising awareness about the University's prevention strategy and demonstrating their commitment to doing their part. Postcards were distributed with information about Green Dot and a link to the webpage to learn more. Announcements communicating UP's commitment to preventing violence and information about the Green Dot strategy were made throughout the game.

**Residence Hall Education**
**Pastoral Conversations** — Hall staff conduct informal and formal pastoral conversation with students regarding healthy relationships; specifically ensuring respect of one another and developing good communication skills.
**Bulletin Board/Poster Campaigns** — Sexual Assault Awareness Month was honored by a bulletin board passive program in the residence halls including:

- Statistics about the frequency of interpersonal violence on college campuses and around the world
- Defining consent and education on establishing it effectively
- Promoting bystander action

## SUPPORT AND SAFETY ACCOMMODATIONS

The University of Portland is committed to supporting survivors of all forms of interpersonal violence (sexual misconduct, sexual assault, sexual harassment, relationship violence, and stalking) by providing necessary safety and support services. Students are entitled to reasonable accommodations. The Vice President for Student Affairs or his/her designee will initiate a response that may include:

- No-contact order
- Change in an academic schedule
- Provision of alternative housing options
- The imposition of an interim suspension on the accused
- The provision of resources for medical and/or psychological support

Students should contact the Title IX Coordinator or Deputy Title IX Coordinator to request these or other accommodations.

## CRIME STATISTICS

The following statistics have been compiled from incidents reported to the Department of Public Safety or the agency of jurisdiction during the 2010, 2011, and 2012 calendar years. The statistics do not reflect any reports that might have been made to other departments or individuals at the University unless those individuals or departments informed Public Safety of the incident. Victims or witnesses may report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. Pastoral or professional counselors, when acting as a counselor, are not required to report any crimes or incidents; however, the University urges its counselors to provide "statistical information" should they become aware of a sexual assault incident.

Since 1999 academic institutions have been required to compile and report crime statistics in four categories by location. These categories are: on-campus, in dormitories or residence halls, non-campus buildings or property, and public property. The definition of a non-campus building or property is any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution, or any building or property owned or controlled by a student organization that is officially recognized by the institution.

## 2013 Crime Statistics

| | Campus | Residence Halls | Public Property | Non-Campus |
|---|---|---|---|---|
| Murder | 0 | 0 | 0 | 0 |
| Manslaughter | 0 | 0 | 0 | 0 |
| Sexual Assault | 3 | 2 | 0 | 1 |
| Burglary | 7 | 4 | 0 | 0 |
| Robbery | 0 | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 | 0 |
| Motor Vehicle Theft | 1 | 0 | 1 | 3 |
| Arson | 1 | 0 | 0 | 0 |
| Liquor Law Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Disciplinary Referral | 68 | 60 | 30 | 0 |
| Drug Law Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Disciplinary Referral | 26 | 20 | 9 | 4 |
| Weapon Policy Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Dating Violence | 0 | 0 | 0 | 0 |
| Domestic Violence | 0 | 0 | 0 | 0 |
| Stalking | 0 | 0 | 1 | 0 |

## 2012 Crime Statistics

| | Campus | Residence Halls | Public Property | Non-Campus |
|---|---|---|---|---|
| Murder | 0 | 0 | 0 | 0 |
| Manslaughter | 0 | 0 | 0 | 0 |
| Forcible Sex Offenses | 1 | 0 | 0 | 0 |
| Non-forcible Sex Offenses | 0 | 0 | 0 | 0 |
| Burglary | 0 | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 | 0 |
| Motor Vehicle Theft | 1 | 0 | 3 | 0 |
| Arson | 0 | 0 | 0 | 0 |
| Liquor Law Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Disciplinary Referral | 62 | 52 | 4 | 0 |
| Drug Law Violations | | | | |
| Arrests | 0 | 0 | 1 | 0 |
| Disciplinary Referral | 33 | 27 | 0 | 0 |
| Weapon Policy Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Disciplinary Referral | 0 | 0 | 0 | 0 |

**2011 Crime Statistics**

| | Campus | Residence Halls | Public Property | Non-Campus |
|---|---|---|---|---|
| Murder | 0 | 0 | 0 | 0 |
| Manslaughter | 0 | 0 | 0 | 0 |
| Forcible Sex Offenses | 2 | 1 | 0 | 0 |
| Non-forcible Sex Offenses | 0 | 0 | 0 | 0 |
| Burglary | 4 | 1 | 1 | 0 |
| Robbery | 0 | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 3 | 0 |
| Motor Vehicle Theft | 4 | 0 | 3 | 0 |
| Arson | 0 | 0 | 0 | 0 |
| Liquor Law Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Disciplinary Referral | 81 | 69 | 5 | 0 |
| Drug Law Violations | | | | |
| Arrests | 1 | 0 | 0 | 0 |
| Disciplinary Referral | 9 | 9 | 6 | 0 |
| Weapon Policy Violations | | | | |
| Arrests | 0 | 0 | 0 | 0 |
| Disciplinary Referral | 0 | 0 | 0 | 0 |

There were no reported hate crimes for the years 2011, 2012, or 2013.

**Explanation of Reported Crimes**

**Criminal Homicide**

**1) Manslaughter by Negligence** — The killing of another person through gross negligence.

**2) Murder and Non-negligent Manslaughter** — The willful (non-negligent) killing of one human being by another.

**Sex Offenses** —Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**1) Forcible Rape** — The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity, or because of his/her youth.

**2) Forcible Sodomy** — Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**3) Sexual Assault With An Object** — The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving

consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
**4) Forcible Fondling** — The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
**5) Incest** — Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
**6) Statutory Rape** — Non-forcible sexual intercourse with a person who is under the statutory age of consent.
**Burglary** — The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.
**Robbery** —The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
**Aggravated Assault** — An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.
**Motor Vehicle Theft** — The theft or attempted theft of a motor vehicle. This includes all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned (including joyriding).
**Arson** — Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle, aircraft, or personal property of another, etc.
**Hate Crimes** — Crimes that manifest evidence the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistics Act and Campus Security Act.
**1) Larceny** — The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
**2) Simple Assault** — An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken

bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**3) Intimidation** — To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**4) Vandalism** — To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Liquor Law Violations** — The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations** — Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacture, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbituates, benzedrine).

**Weapon Law Violations** — The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Stalking** — engaging in a course of conduct directed at a specific person that would cause a reasonable person to — (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

**Domestic Violence** — includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence *laws of the jurisdiction* receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the *domestic or family violence laws of the jurisdiction*.

**Dating Violence** — violence committed by a person — (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) The length of the relationship (ii) The type of relationship (iii) The frequency of interaction between the persons involved in the relationship.

**Sex Offender Notification:**
The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

The Oregon State Police in Salem provides registered sex offender information that can be obtained online at http:\\sexoffenders.oregon.gov, or by calling 503.378.3720 Ext. 44429 and requesting a printout of registered sex offenders within your ZIP code. This service is free of charge.

**ARREST STATISTICS**
The following are arrest statistics for three offense categories for 2011, 2012, and 2013. Liquor violations do not include driving while impaired or driving under the influence of alcohol. Since 1999 the University is also required to report referrals for campus disciplinary proceedings for alcohol, drug, and weapons law violations in these statistics.

In general, all Oregon state laws regarding the possession, sale and use of alcoholic liquors have been adopted by the University and will be enforced as applicable by the University of Portland. The manufacture, sale, distribution, possession, or use of a controlled substance or drug, not medically authorized, is strictly prohibited by the University of Portland. Law enforcement officers are the only persons permitted to possess firearms while on campus.

**Arrests/Disciplinary Statistics**

| | 2013 | 2012 | 2011 |
|---|---|---|---|
| Liquor Law Violations | | | |
| Arrests | 0 | 0 | 0 |
| Disciplinary Referral | 98 | 66 | 86 |
| Drug Abuse Violations | | | |
| Arrests | 0 | 1 | 1 |
| Disciplinary Referral | 39 | 33 | 15 |
| Weapons Possessions | | | |
| Arrests | 0 | 0 | 0 |
| Disciplinary Referral | 0 | 0 | 0 |

## DRUG AND ALCOHOL POLICIES

The choice to alter one's state of being through the use of alcohol and other drugs can have grave consequences which include health risks, injury to personal relationships, and the interruption of the pursuit of life goals. Because the University values the health of body, spirit, and mind, and because the illegal possession, use, and sale of alcohol and other drugs may result in criminal action, the University of Portland does not condone drug use by any member of the University community.

In addition to University disciplinary sanctions, students, faculty, and staff involved with illegal use, possession, or distribution of controlled substances face civil penalties.

In compliance with the Drug-Free Campuses and Schools Act and OAR 580-19-001, and because of the concern stated above, the University provides the following information to each student and each employee.

## DRUGS AND CONTROLLED SUBSTANCES

The choice to alter one's state of being through the use of drugs can have grave consequences on one's health, personal relationships, and long-term goals. In keeping with the University's focus on ministering to the whole person, the University of Portland will not tolerate the possession or use of such substances. More specifically, the possession, use, sale, distribution, or manufacture of marijuana (regardless of whether the student possesses a prescription for medical use), synthetic substances, or other drugs illegal under federal, state, or local law is strictly prohibited. The unauthorized possession, use, and/or distribution of prescription drugs is prohibited. Students are also prohibited from displaying or possessing drug paraphernalia. Any violation of this policy may result in serious consequences under the University student conduct process, including but not limited to suspension or dismissal.

**Federal and State Drug Laws**

Listed below are the penalties for possession of drugs according to federal and state laws. For complete information on manufacture, possession and distribution penalties at the local, state, and federal level contact the Department of Public Safety.

| | Max. Prison Time | Max. Fine |
|---|---|---|
| SCHEDULE I | | |
| Class B Felony | | |
| Heroin, LSD, other hallucinogens, marijuana, others | | |
| | 10 years | $100,000 |
| SCHEDULE II | | |
| Class C Felony | | |
| Methadone, morphine, amphetamine, cocaine, PCP | | |
| | 5 years | $100,000 |
| SCHEDULE III | | |
| Class A Misdemeanor | | |
| Non-amphetamine stimulants, some depressants | | |
| | 1 year | $2,500 |
| SCHEDULE IV | | |
| Class C Misdemeanor | | |
| Valium-type tranquilizers, some less potent depressants | | |
| | 30 days | $500 |
| SCHEDULE V -Violation | | |
| Diluted mixtures, compounds with small amounts of controlled drugs | | |
| | None | $1,000 |

Delivery of less than five grams or possession of less than one ounce of marijuana is a violation. Oregon law allows cars, boats, and other vehicles used in the transportation of illegal drugs to be seized and forfeited. Oregon law also provides for a penalty of not more than one year in jail if a person frequents or remains at a place where controlled substances are used. If the only drug found is less than one ounce, then the penalty is a fine of not more than $100.

## ALCOHOL

**On-Campus Alcohol Possession and Use**

The University expects that all members of the University community and their guests who choose to use or serve alcoholic beverages will do so in a responsible manner and in accordance with state and federal laws. The primary purpose of the University's policies governing the on-campus use of alcoholic beverages and of its related programs and services are:

- To promote responsible attitudes regarding alcohol use and responsible

behavior among all members of the University community.

- To educate individuals concerning the use and effect of alcohol in order to encourage responsible decision-making.
- To make assistance available to individuals who may be experiencing difficulty associated with the use, misuse, or abuse of alcoholic beverages.

In light of the above-stated purposes and in compliance with state and federal laws, all University students are expected to comply with the following regarding the possession and use of alcohol:

- No person under the age of 21 may possess or consume alcoholic beverages in the State of Oregon. Students may be subject to the University conduct process for underage possession, consumption, or transportation of alcoholic beverages, or for providing alcoholic beverages to any person who is underage.
- No person shall sell, give, or otherwise make available any alcoholic beverage to a person who is visibly intoxicated.
- Entry into a licensed premise (i.e. bar) by a person under the age of 21 is prohibited. Students may be subject to the University conduct process for this behavior or for possessing false identification that misrepresents age or identity.
- Except for persons holding the appropriate state licenses, no one shall sell, either directly or indirectly, alcoholic beverages. Examples of prohibited conduct that may subject a student to University discipline include but are not limited to charging admission to a party or selling cups.
- Students of legal drinking age may possess and consume alcoholic beverages in residence halls on campus subject to the following limitations.
  a. Intoxication by any student, regardless of age, whether in public or private, is prohibited. Symptoms of intoxication include but are not limited to slurred speech, impaired motor coordination, vomiting, loss of consciousness, and loss of good judgment. Such behavior may require transport to a hospital and may result in University discipline.
  b. Kegs or any containers holding over 32 oz. of alcohol are prohibited in all residence halls and in any University rental properties.
  c. Within traditional residence halls (i.e., all halls except for Haggerty & Tyson Halls), the possession or consumption of alcoholic beverages that contain in excess of 14 percent (14%) alcohol by volume are prohibited.
  d. Students living in any of the 'Theme Houses' are required to comply with the alcohol policy listed here as well as any additional requirements imposed by their theme housing agreement.
  e. Students of legal drinking age may possess and transport reasonable quantities of sealed alcohol in suitable packaging through public

areas of campus and common areas of residence halls.

f. Students may not transport, possess, or use open containers in any common spaces (i.e., hallways, stairwells, lounges, etc.).
g. Students may not hang signs or advertisements for alcoholic beverages from windows, on doors, or in other publicly visible places.
h. Students may not possess or display collections of alcohol containers or any other drinking paraphernalia.
i. Abusive drinking is prohibited on campus. Potential violations of this policy include but are not limited to: participating in drinking games, drinking to the point of physical illness, "shotgunning" alcohol, taking shots of any form, and possessing beer bongs or other drinking devices.
j. Print, electronic, and broadcast media funded in full or in part by the University, or by University solicited funds, or bearing the University's name, may not contain advertisements promoting alcohol or events that have alcohol as their primary focus. Advertising of alcoholic beverages is prohibited within University residence facilities.
k. No graduate or undergraduate student, student organization, or University housing facility may use University, student organization, or University housing facility funds for the purchase of alcohol without prior permission.

**Driving Under The Influence of Alcohol or Drugs**

The University prohibits the operation of a motor vehicle while intoxicated or impaired by alcohol, drugs, or any controlled substance. "Driving under the influence" is defined as a situation in which the operator of any vehicle, including bicycles, is determined to be driving such vehicle under the influence of any combination of intoxicating liquor, an inhalant, and/or a controlled substance which may alter, inhibit, or impair a person's condition of thought and action. This determination may be made through an admission, as a result of a blood alcohol content test, or by commonly accepted behavioral observations (slurred speech, staggering, etc.). Such behavior, whether done on or off campus, may subject a student to sanctions under the University student conduct process.

Alcohol is an illegal substance for those under 21 years of age. For drivers under 21 any detectable amount of alcohol in the bloodstream is grounds for losing your license until you are 21.

**Portland Municipal Code**

In addition to these state and federal laws, the Portland Municipal Code also addresses the use of drugs and alcohol. The following violations are punishable by imprisonment of up to 6 months and a fine of not more

than $500 or both:
Section 16: Vehicles and traffic code
Section 16.12.010: Driving under the influence of liquor or drugs
Section 16.12.012: Driving while intoxicated (.08 percent)
Section 20.12.040: Selling, possessing, or consuming any alcoholic beverage in any park without a permit.

**Standards of Conduct**

The University of Portland expects all members of the University community, and their guests, who choose to lawfully use or serve alcoholic beverages, to do so in a legal and responsible manner. In general, all Oregon state laws regarding the possession, sale, and use of alcoholic liquors have been adopted by the University of Portland and will be enforced as applicable.

The unlawful manufacture, distribution, dispersal, possession or use of illicit drugs by University students or employees in the workplace is prohibited.

Any employees convicted of violating a criminal drug statute in the workplace must notify his or her supervisor no later than five days after such conviction. The supervisor will immediately notify the University President, in writing, of this reported conviction.

The possession or use of alcohol in the institution is prohibited except for its use at University-sanctioned events where the serving of alcohol has been approved, or in limited amounts and types by students over the age of 21 who do not reside in a space shared with students under the age of 21. Impairment in the institution due to the use of alcohol is prohibited and will be punished at the University's discretion.

This policy applies to all University students and employees without exception.

**Sanctions**

Any student or employee of the University found on University property or at University-sponsored events abusing alcohol or using, possessing, manufacturing, or distributing controlled substances or alcohol in violation of the law shall be subject to disciplinary action in accordance with applicable policies of the state of Oregon and the University of Portland. Such disciplinary action includes, but is not necessarily limited to, expulsion, termination of employment, referral for prosecution, and/or the completion, at the individual's expense, of an appropriate substance abuse assistance or rehabilitation program.

All employees are required to notify the University of any criminal drug statute conviction for a violation occurring in buildings, facilities, grounds, or property controlled by the University within five days after such a convic-

tion. The University will, in turn, notify the applicable federal agency of the conviction. Appropriate action will be taken within thirty days of the University's notice of a conviction or violation of the University's policy as to a drug-free workplace.

In addition to any penalties under federal and state law, employees or students found to be in violation of this policy may be subject to disciplinary sanctions consistent with applicable provisions of state laws and regulations, the University of Portland's conduct code, applicable collective bargaining agreements, and applicable University administrative rules and directives. If imposed, sanctions will include appropriate action (up to and including expulsion and/or termination of employment and referral for prosecution) and may require participation in an approved drug and/or alcohol abuse assistance or rehabilitation program.

## Counseling and Education

### *Student Resources*

Any student who has concerns about the use of any drug, including alcohol, is urged to contact the University Health Center at 503-943-7134. Help is available, from informational pamphlets and presentations to assessment and consultation. Referral for treatment is also available on a strictly confidential basis.

Alcoholics Anonymous (503-223-8569) offers excellent help free of charge. The caller will be given the times and locations of daily meetings throughout the city and on the University of Portland campus. Other community resources are listed under "Alcohol/ Drug Abuse" in the Yellow Pages.

Additional listings are under "Alcoholism Treatment" and "Drug Abuse Information and Treatment." Helpline 1-800-621-1646 is a 24-hour hotline with drug and alcohol abuse treatment information.

### *Employee Resources*

Most University employees and their dependents are eligible for the Employee Assistance Program. Eligible employees and their dependents can make an appointment with the Employee Assistance Counselor (503-228-3223). The meetings will take place away from work and will be strictly confidential.

If the employee initiates the contact, no information, not even the fact that the employee has seen the EAP counselor, will be relayed to the employer. If the contact is recommended or required by your employer some information – for example, that you have kept the appointment – may be related back to the employer. The EAP counselor, an expert in the area of drug/ alcohol problems, can provide information, assessment, or consultation, and referral.

Employees not eligible or not wishing to use EAP can access a number of excellent community resources. Alcoholics Anonymous (503-223-8569) can provide the times and locations of daily meetings. Helpline 1-800-621-1646, provides 24-hour information on drug and alcohol abuse treatment resources.

Other community resources are listed in the Yellow Pages under "Alcoholism Treatment" and "Drug Abuse Information and Treatment."

**Resources**

University Health Center: 503-943-7134
Employee Assistance Program: 503-228-3223
Help for people with chemical-dependency problems:
Alcoholics Anonymous: 503-223-8569
Al-Anon: 503-292-1333
Cocaine Anonymous: 503-256-1666
Narcotics Anonymous: 503-727-3733

**Health Risks**

Types of Drug, Other Names and Possible Health Risks

- Stimulants: Speed up action of the central nervous system.
- Amphetamines: (Speed, uppers, crack, pep pills and bennies) Hallucinations, heart problems, paranoid psychosis, and death. Can harm fetus.
- Cocaine: (Coke, snow, crack, rock) Narcotic. Depression, convulsions, dependency, paranoid psychosis, coma, death.
- Depressants: Relax the central nervous system.
- Barbiturates: (Barbs, goof balls, downers, blues) Dependency, coma, death.
- Tranquilizers: (Valium, Librium) In combination with alcohol, especially dangerous.
- Methaqualone: (Sappers, quads, ludes) Narcotic. Lowers pain perception.
- Heroin: (H, scag, junk, smack) Loss of judgment and self-control, tolerance, dependence, coma, death.
- Morphine: (M, dreamer) Malnutrition, infection, hepatitis.
- Codeine, opium: Hallucinogens, distort reality.
- Lysergic acid: (Diethylamide, LSD, acid) Hallucinations, "flashbacks," possible birth defects in user's children. Long-term psychosis possible.
- Mescaline: (MDA, DMT, STP, Psilocybin, designer drugs) Same as above.
- Phencyclidine: (PCP, Angel dust: legally classified as a depressant) Same as above.
- Cannabis: Alters perception and mood.
- Marijuana: (Grass, pot, weed) Loss of coordination, dependence, lung

damage.

- Hashish: (Hash, hash oil) Same as above.
- Alcohol: Dependence, depression, coma, death. Alcohol abuse is linked to cancer, heart and liver damage, and Fetal alcohol syndrome.
- Deliriants: Cause mental confusion.
- Aerosol products: Hallucinations, death. Damage to lungs, brain, liver, bone marrow.
- Nicotine: Emphysema, lung cancer, heart disease, dependence.

## UNIVERSITY OF PORTLAND EMERGENCY MANAGEMENT PROCEDURES

### Emergency Management and Evacuation Procedures

The University of Portland Emergency Action Plan is a guide to provide University of Portland faculty, staff, and students with an emergency and crisis management system when responding to major disasters or disturbances to the campus. All personnel designated to carry out specific responsibilities are trained to know and understand the University of Portland policies and procedures. The Emergency Action Plan was created to meet the Occupational Safety and Health Administration Standard 29 CFR 1910.38: Emergency Action Plan. The University of Portland will operate an Incident Command System (ICS) in the event of an emergency.

The Emergency Action Plan is designed to effectively coordinate the use of University and community resources to protect life and property both during and immediately following a major crisis or disturbance on or near the University of Portland. It shall be placed into operation whenever an emergency affecting the University cannot be controlled using daily operating procedures.

All faculty and staff are informed of the Emergency Management Resource Guide Flip Chart in the New Hire Resource Guide upon attending a new hire introduction meeting. The Emergency Management Resource

Guide is posted in all classrooms, offices, and is available online as a downloadable PDF document. The resource guide shows evacuation locations per building, as well as response steps depending on the emergency.

### Emergency Test and Evacuation Drills

The University of Portland shall participate in emergency tests or evacuation drills, at least once per year to assess and evaluate emergency procedures and capabilities. The evacuation drills, table top exercises, and emergency preparedness training are done in partnership with the Department of Public Safety, the Portland Bureau of Emergency Management and the

local fire station. The Department of Public Safety will document each test, including the date, time, and whether it was announced or unannounced.

**Mass Notification System**

The Mass Notification System used at the University of Portland broadcasts immediate e-mail, text, and voicemail messages to those who have chosen to participate in the program. The University of Portland will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff occurring on the campus. Taking into account the safety of the community, the University will determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

After the initial notification, follow-up information may be disseminated to the community via the messaging system or by email, as needed.

**Policy Statement for Mass Notification**

***Mass Notification System for Emergency Alerts (UPAlert)***

**Reason for Policy** — Establish the guidelines by which the UPAlert system will be used for distribution of emergency alerts to students, faculty, and staff that would be affected directly by a critical incident which poses an imminent threat to their health or safety given their presence on University of Portland grounds and/or its surrounding areas.

**Policy Statement** — The University of Portland maintains a subscription to a third party voice and email messaging service (Rave Mobile Safety) that enables University of Portland administrators to create voice and email messages for emergency alerts to members of the University of Portland community and send them to a list of subscribed cell phone or other wireless device users, as well as email accounts.

Voice and email message emergency alerts are one element of University of Portland's comprehensive emergency response protocol that provides for rapid notification to students, faculty, and staff about situations or events that are occurring on campus and its surrounding areas.

The service is designed for those conducting regular University of Portland related business in the immediate area.

The emergency messaging service with which University of Portland has contracted requires users to opt-in to the service by subscribing their cell phone or wireless device number and e-mail address via Pilots UP.

***Definition of Terms in Statement:***

**Emergency Alerts** — Notifications regarding critical incidents that pose an imminent threat to the health or safety of University of Portland's community. Examples of such emergency incidents include, but are not limited to severe weather, hazardous materials incidents, and acts of criminal violence that broadly threaten the safety of University of Portland community.

**Email and Voice Messages** — Brief, direct voice notifications received on a cellular phone or similar text-communication handheld device, and emails sent to the UP account and one other non-UP email account.

***Creation and Distribution of Emergency Messages***

Designees from following University of Portland offices and departments have the authority to approve dissemination of emergency messages.

1. Office of the President
2. Office of the Vice President for Student Affairs
3. Department of Marketing and Communications
4. Department of Public Safety

Once approved, emergency messages will be distributed by a trained system administrator to subscribers of the messaging service.

Creation of Message templates ("standard messages") will be reviewed with the Office of Marketing and Communications.

***Follow-Up after a UP Alert Message is sent:***

**Notifications** — Immediately after sending an emergency alert message, the designee who created the message shall notify the other designated offices that the message has been sent and shall describe the rationale for activating UPAlert. The purpose of this communication is to ensure that all four offices are sharing consistent information and are not sending duplicate messages.

**Archiving UPAlert Messages** — The messaging system archives "sent" messages, but as a back-up, message creators will record the date, time, location, purpose, and content of all messages that they send. This information will be forwarded to the designee in the Office of the Vice President for Student Affairs where the official University of Portland record of all UPAlert messages will reside. A copy of the archived messages will reside in the Public Safety email account.

***Renewal and Maintenance***

A sustained marketing effort of this communication tool will be made for all students, faculty, and staff throughout the year using existing web technology (portal) and traditional media (emails, postings). The UP Alert Notification System will be tested twice per year to evaluate overall system capability and effectiveness.

*Procedures*
Detailed procedures on critical incident notification can be found at http://www.up.edu/publicsafety/default.aspx?cid=9362&pid=606

## TIMELY WARNING POLICY

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Public Safety, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued by the Department of Public Safety. These situations are judged on a case-by-case basis. The warning will be issued through the University email system to students, faculty, staff and the campus' student newspaper, The Beacon. Depending on the particular circumstances of the incident, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Public Safety may also post a notice on the campus-wide alert page on the Department of Public Safety website on the left-hand side, with the link "Safety Alerts and Information" or directly at: http://www.up.edu/publicsafety/default.aspx?cid=6140&pid=607, as well as the UP Portal at: http://pilots.up.edu, providing the university community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall, on the bulletin boards in each academic building, and at the Residence Life office. The web portal is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a timely warning should report the circumstances to the Department of Public Safety, by phone (503-943-7161) or in person at the Public Safety office at 5408 N. Warren St.

## HIGHER EDUCATION OPPORTUNITY ACT
## CAMPUS FIRE SAFETY ANNUAL COMPLIANCE REPORT

### Overview

The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on campus statistics. The following public disclosure report details all information required by this law as it relates to the University of Portland.

### General Statement of University of Portland Student Resident Housing

At the University of Portland, all residence halls (Christie, Corrado, Haggerty, Kenna, Mehling, Shipstad, Tyson, Fields & Schoenfeldt, and Villa Maria) are covered with integrated fire sprinkler systems and redundant fire alarm monitoring systems which are monitored 24 hours/day, seven days/week by the Public Safety Department.

## Residence Hall Fire Safety Systems

| Residence Hall | Fire Detection System (Smoke, Heat, Ion) | Fire Suppression System | Fire Extinguishers present | Redundant Monitoring System | Fire Drills Each Year |
|---|---|---|---|---|---|
| Christie Hall | Yes | Full System | Yes | Yes | 2 |
| Corrado Hall | Yes | Full System | Yes | Yes | 2 |
| Fields & Schoenfeldt | Yes | Full System | Yes | Yes | 2 |
| Haggerty Hall | Yes | Full System | Yes | Yes | 2 |
| Kenna Hall | Yes | Full System | Yes | Yes | 2 |
| Mehling Hall | Yes | Full System | Yes | Yes | 2 |
| Shipstad Hall | Yes | Full System | Yes | Yes | 2 |
| Tyson Hall | Yes | Full System | Yes | Yes | 2 |
| Villa Maria Hall | Yes | Full System | Yes | Yes | 2 |

### Fire Safety Improvements and Upgrades

The University of Portland Public Safety Department annually reviews the fire systems in our residence halls and will make upgrades, repairs or revisions when problems are identified.

### Residence Hall Fire Drills

Fire drills are held once a semester for each residence hall. Fire drills are mandatory supervised evacuations of a building for a fire. The fire drill is scheduled with the Department of Public Safety, the individual residence hall staff, and the local fire station. The supervised fire drill is scheduled within the first 3 weeks of the beginning of the semester.

Evacuation route maps are posted in each resident room showing where the closest egress route is and the assembly area outside. Students who fail to leave the building during a fire drill are fined and referred to the Student Conduct process.

### Fire Life Safety Education

Residence Life policy on fire safety is to prohibit usage of electrical cooking appliances, candles, and specific electrical equipment inside of individual rooms. Candles or open flame are prohibited in residence halls with the exception of the residence hall chapels. There are limits on the number of electrical appliances allowed in a specific room. The following Residence Life policy on evacuation from residence halls can be found in the student handbook and is discussed with residents when they move into the residence hall.

In case of a fire, please sound the nearest fire alarm and evacuate the building. Evacuation procedures are as follows:

- Know the emergency routes from your room and hall.
- Check to see if your door is hot or has smoke around it. If so, stay in your room and wait to be evacuated by firefighters.
- Shut your door tightly when you leave.

- Exit your building and follow the directions of staff members.
- DO NOT remain in courtyards or in close proximity to the buildings. Remain in designated locations until cleared for re-entry by either the hall director, or a member of the residence life staff acting on behalf of the Hall Director or by Public Safety.
- If you can use a fire extinguisher in your hall without endangering yourself, please do so. However, our first concern is your safety. Do not attempt to extinguish a fire if your personal safety becomes threatened.

A fire safety inspection is conducted in the first semester to ensure residents are abiding by all fire safety regulations. Residence Life staff training on fire/life safety is held annually by the Environmental Health & Safety Officer.

**Fire/Life Safety Inspections**

During fall semester a residence life staff person will do a fire/life inspection of each resident's room. You will be notified as to when these inspections will take place, and you will be required to allow the staff person, or his or her stand-in, entrance to your room for inspection. If you or your roommate(s) are not home, the room will be inspected without you present and a note will be left indicating the status of your room. Should a violation be found, you will receive a letter indicating what the violation was, and you will be expected to meet immediate compliance. If the violations have not been corrected after an unannounced re-inspection, you and/or your roommate will be fined and will be subject to disciplinary action. Some common violations are as follows:

- Extension cords and multi-tap electric units without a breaker
- Items stored closer than 18 inches from a sprinkler head
- Blocking of electrical panels
- Blocking of egress (exit) pathways
- Evidence of burning of candles, incense, or tobacco products
- Evidence of cooking; or cooking appliances, even if unused
- Evidence of a heavy load of combustibles in a room, on the walls, or ceiling
- Covering a door with paper or other combustible material
- Use of electrical wiring, devices, appliances which are modified or damaged
- Use of portable heater
- Tampered with smoke detector
- Use of halogen lamp/lighting
- Unsafe lofting or raising of beds — including rooms with no guardrails
- Strings of lights, twinkle lights, holiday lights
- Any other situation deemed unsafe by the staff inspector

## Smoking Policy

The University of Portland prohibits smoking in any of the residence halls and within a minimum of fifty feet from any residence hall entrance.

## Reporting a Fire

Students reporting a fire should contact Public Safety and 911. If the fire event is no longer a danger they should contact the Hall director, assistant director, or resident assistant to report the incident to Public Safety.

## Statistics and Reports of On-Campus Student Housing Fires

***Yearly Fire Related Damage Report***

**2013 Fire Statistics** — No reportable incidents

| Residence Hall | Total Fires in Each Building | Date /Time of Incident | Cause of Fire | Number of Injuries That Require Treatment at a Medical | Number of Deaths Related to the Fire | Value of Property Damage Caused by Fire |
|---|---|---|---|---|---|---|
| Christie Hall | 0 | NA | NA | 0 | 0 | 0 |
| Corrado Hall | 0 | NA | NA | 0 | 0 | 0 |
| Fields & Schoenfeldt | 1 | 6/29/13 00:58 | Electrical | 0 | 0 | 0 |
| Haggerty Hall | 0 | NA | NA | 0 | 0 | 0 |
| Kenna Hall | 0 | NA | NA | 0 | 0 | 0 |
| Mehling Hall | 0 | NA | NA | 0 | 0 | 0 |
| Shipstad Hall | 0 | NA | NA | 0 | 0 | 0 |
| Tyson Hall | 0 | NA | NA | 0 | 0 | 0 |
| Villa Maria Hall | 0 | NA | NA | 0 | 0 | 0 |

**2012 Fire Statistics** — No reportable incidents

| Residence Hall | Total Fires in Each Building | Date /Time of Incident | Cause of Fire | Number of Injuries That Require Treatment at a Medical | Number of Deaths Related to the Fire | Value of Property Damage Caused by Fire |
|---|---|---|---|---|---|---|
| Christie Hall | 0 | NA | NA | 0 | 0 | 0 |
| Corrado Hall | 0 | NA | NA | 0 | 0 | 0 |
| Fields & Schoenfeldt | 0 | NA | NA | 0 | 0 | 0 |
| Haggerty Hall | 0 | NA | NA | 0 | 0 | 0 |
| Kenna Hall | 0 | NA | NA | 0 | 0 | 0 |
| Mehling Hall | 0 | NA | NA | 0 | 0 | 0 |
| Shipstad Hall | 0 | NA | NA | 0 | 0 | 0 |
| Tyson Hall | 0 | NA | NA | 0 | 0 | 0 |
| Villa Maria Hall | 0 | NA | NA | 0 | 0 | 0 |

**2011 Fire Statistics** — No reportable incidents

| Residence Hall | Total Fires in Each Building | Date /Time of Incident | Cause of Fire | Number of Injuries That Require Treatment at a Medical | Number of Deaths Related to the Fire | Value of Property Damage Caused by Fire |
|---|---|---|---|---|---|---|
| Christie Hall | 0 | NA | NA | 0 | 0 | 0 |
| Corrado Hall | 0 | NA | NA | 0 | 0 | 0 |
| Fields & Schoenfeldt | 0 | NA | NA | 0 | 0 | 0 |
| Haggerty Hall | 0 | NA | NA | 0 | 0 | 0 |
| Kenna Hall | 0 | NA | NA | 0 | 0 | 0 |
| Mehling Hall | 0 | NA | NA | 0 | 0 | 0 |
| Shipstad Hall | 0 | NA | NA | 0 | 0 | 0 |
| Tyson Hall | 0 | NA | NA | 0 | 0 | 0 |
| Villa Maria Hall | 0 | NA | NA | 0 | 0 | 0 |

## Definitions

**Fire** — Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire drill** — A supervised practice of a mandatory evacuation of a building for a fire.

**Fire-related injury** — Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Fire-related death** — Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

**Fire safety system** — Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

**Value of Property Damage** — The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

## Fire Log

A fire log open to the public is kept at the Public Safety Department during normal business hours.

The University of Portland maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire.

The Fire Log entry, or an addition to an entry, shall be made within two business days of the receipt of information.

The Fire log for the most recent 60-day period shall be open to public inspection during normal business hours. Any portion of the log older than 60 days will available within two business days of a request for public inspection.

**EMERGENCY PHONE NUMBERS**

Alcohol and Drug Helpline
(503) 244-1312

Clark County Crisis Line
(360) 696-9560 or (800) 626-8137

Multnomah County Central Crisis Line
(503) 988-4888 or (800) 716-9769

Poison Control (National)
(800) 222-1222

Portland Police Non-Emergency Number
(503) 823-3333

Portland Women's Crisis Line
(503) 235-5333 or (888) 235-5333

University of Portland
5000 North Willamette Blvd.
Portland, OR 97203-5798