

University of Portland

Summer Session Bulletin 2016



Summer Session at the University of Portland:
An Enriching Way to Spend Your Summer

The 2016 Summer Session is designed to extend the academic year experience at the University of Portland to both undergraduate and graduate students. More than 200 different courses are offered by the University's five colleges on campus—the College of Arts and Sciences and the Schools of Business Administration, Education, Engineering, and Nursing. The offerings include regular courses taught during the academic year, as well as innovative courses available only in the summer. Among the advantages in attending the University of Portland's Summer Session are:

— **Personal Attention:** From the time you register for summer session until your learning experience is completed, you will be assisted by University faculty and staff. Student services such as the University Health Center and the Office of Residence Life remain open to help you during the summer session. In addition, major University facilities such as the 360,000-volume, networked Clark Library, the computer center, the bookstore, and Bauccio Commons dining hall and the Pilot House maintain regular summer hours.

— **Flexible Scheduling:** Summer Session features scheduling options of varying lengths. You may select to attend classes during a six-week or eight-week session, or a several-day seminar. Whether you have a weekend, six weeks, or all summer to be a student, there are options available to arrange a summer course schedule to meet your individual needs and interests.

— **Sequences:** Summer Session is the ideal time to complete a missed course in your program, take a course (or courses) to reduce your academic year credit load, or to have time to focus on a particular course in your program.

— **First Year Students:** Summer is a great time to begin life at the University of Portland, if you are seeking fall admission to a degree program. Summer study before your freshman year will allow you to reduce the number of semester credit hours you take during your first year of study, while still maintaining a full-time student status. (New students must be regularly admitted to the University for summer semester to be eligible for financial aid.)

— **A Dynamic Environment:** The lush 165-acre University of Portland campus is located in one of the United States' most beautiful cities. During the summer months, the lovely Rose City offers concerts, festivals, theater performances and other cultural events, which can provide diversion from your studies. The University is about eight miles from downtown Portland, an hour or so from Mt. Hood, and less than two hours' drive to the rugged Oregon coast.

Summer Session '16

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Summer Session '16

Summer Session 2016 Dates						
May 16	June 13	June 23	June 27	July 7	Aug. 4	
First 6-Week Term				Second 6-Week Term		
First 8-Week Term						
		Second 8-Week Term				
London - Business - June 29 - August 4						
London - Humanities - June 29 - August 4						
Salzburg - May 18- June 24 & June 29 - August 5						
Segovia, Spain - May 6 - June 11						
Costa Rica - June 27 - August 4						

MARCH							APRIL							MAY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2	1	2	3	4	5	6	
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			
							31													

Summer Session '16

Key Dates

	First 6-week	Second 6-week	First 8-week	Second 8-week
Registration for Summer Session begins	Mon. 2/29			
Classes begin	Mon. 5/16	Mon. 6/27	Mon. 5/16	Mon. 6/13
Last day to pay tuition & fees	Mon. 5/6	Mon. 5/6	Mon. 5/6	Mon. 5/6
Last date to register for a directed study, practicum, thesis, or internship**	Thu. 6/30			
Last day to add or drop courses (see page 5)	Thu. 5/19	Thu. 6/30	Fri. 5/20	Fri. 6/17
Last day to withdraw from classes with full tuition refund	Thu. 5/19	Thu. 6/30	Fri. 5/20	Fri. 6/17
Memorial Day University closed	Mon. 5/30			
Last day to withdraw from classes with 40% tuition refund	Tues. 5/24	Tues. 7/5	Fri. 5/27	Fri. 6/24
Last day to change from/to pass/no pass	Fri. 6/10	Fri. 7/22	Fri. 6/10	Fri. 7/8
Last day to withdraw from classes	Fri. 6/10	Fri. 7/22	Fri. 6/10	Fri. 7/8
Last date to apply for August degree	Mon. 2/1			
Last day of classes	Thu. 6/23	Thu. 8/4	Thu. 7/7	Thu. 8/4
Independence Day observed University closed	Mon. 7/4			
Official transcripts from other institutions due for graduation candidates	Mon. 8/1			
Incomplete/In Progress grade removals due	Mon. 8/1			
Grades due (9:00 a.m.)	Tue. 6/28	Tue. 8/9	Tue. 7/12	Tue. 8/9
Grades available online	Wed. 8/10			

** One-hour music performance and literature courses may be added through 7/7.

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Register Now!

If you are a currently admitted University of Portland student, please complete and bring a standard University of Portland registration form (RO-06), signed by your advisor or dean, to the Office of the Registrar.

If you are *not* a currently admitted University of Portland student you will need to complete a non-matriculating student form and a registration form. These forms are available at the Office of the Admissions. Please read the course descriptions to determine if the course(s) you wish to take require prerequisites. If prerequisites are required please document this coursework with a transcript or letter from the school where you completed the course.

You can register in person Monday–Friday, 8:30 a.m. to 4:30 p.m., beginning February 29, in the Office of the Registrar, Suite 100 Waldschmidt Hall (see map on inside back cover). You can register on the first day of your Summer Session classes (or before) but generally not beyond the first day.

Please register early, as classes are closed when filled.

For additional registration information please call the Office of the Registrar at (503) 943-7321 or toll free (800) 227-4568, ext. 7321. Summer hours: Monday – Friday 8:30 a.m. to 4:30 p.m.

Credit Load

You may take a maximum of six semester credit hours during each summer session, with a total of twelve semester hours over the entire semester. If you wish to take more than twelve hours, you need to obtain your dean's written approval for an overload.

Admission Process for Students Not Currently Admitted to the University of Portland

Registration in Summer Session is not the same as admission to the fall and spring academic semesters. If you are seeking admission to one of the University's degree-granting programs and wish further information, or if you have questions about specific programs, please call the Office of Admissions at (503) 943-7147, or toll free (800) 227-4568, ext. 7147.

Course Numbering System

Course numbers found throughout this bulletin indicate the general academic level of the course: 100/200 level courses are generally available to freshmen and sophomores;

300/400 courses are available to juniors and seniors; 500 level courses are available to graduate students. A complete listing of courses, instructors, class times, and meeting places is provided for [at this link](#).

Changes to Summer Course Offerings

Changes sometimes occur. Updated information can be obtained from the Office of the Registrar or you may view the schedule online. To view the schedule online, log on to www.up.edu/registrar and select 'Student.' Click on the 'Dynamic Course Schedule/ Course Catalog' link. A course with insufficient enrollment is subject to cancellation. In such an event, you may enroll in a different course without additional cost or you may receive a refund. The University reserves the right to cancel courses where enrollment is inadequate, to close enrollment in courses which are filled, and to modify course offerings when necessary.

Examinations

Examinations are administered by course instructors at their discretion.

Auditors

Auditors are students who wish to attend classes but who do not desire credit. Auditors are not required to do any of the work assigned in the course and may not take examinations. Classes that are audited are not eligible for credit by examination. No changes to or from auditor status are permitted after the last day to register for the class. Courses taken for audit are entered on your permanent record. Participation of the course is indicated on your transcript by the symbol AD. For audit fee information, please refer to the tuition and fee schedule on page 6 of this bulletin.

Pass/No Pass Registration

You may register in a course for a pass/no pass grade, providing your registration is completed according to the dates listed in the Key Dates on page 3. Courses that are required by the University core, college curriculum, or departmental program may not be taken pass/no pass. To fulfill the remaining credit hours needed for graduation, you may take three courses pass/no pass. Pass/no pass forms are available in the Office of the Registrar and require the signature of both your dean and your advisor. Certain courses, due to

their content and scope, are graded only on the pass/no pass basis and are not subject to these regulations. Courses attempted under the pass/no pass system and completed successfully carry academic credit; unsuccessful performances carry no credit but are listed on your transcript. However, neither result is included in the computation of your grade point average. One change in registration from regular status to pass/no pass or vice-versa is allowed in a course.

Cancelling Registration

If you register for classes but decide not to attend them, you may cancel your registration **prior to the start of the earliest course** by notifying the registrar in writing. If classes have begun, please follow the withdrawal procedure below, noting all published deadlines for refunds and withdrawals (see Key Dates on page 3). Please note that once classes have begun, you cannot cancel your registration without financial penalty. For summer semester, financial aid awards will be locked at the enrollment level determined by combining credits from all summer sessions at the end of the 4th day of the first six-week session for undergraduate students, May 19, 2016, or the 4th day of the second six-week session for graduate students, June 30, 2016. All students are expected to complete the enrollment level for which their financial aid is disbursed.

Adding/Dropping/ Withdrawing from Courses

You may add or drop a class from your schedule any time up to the end of the day of the 100% refund period. After that date you may withdraw from a course, without academic penalty (receiving a "W"), up to the dates listed under Key Dates on page 3. Evening courses may be dropped during regular working hours. To add, drop, or withdraw, please obtain the appropriate form at the Office of the Registrar and secure the required signatures from your advisor or dean. Your add, drop, or withdrawal is effective on the date your properly signed form is filed in the Office of the Registrar. An "F" is entered on your transcript for any course in which you cease attendance without formally withdrawing. Conversely, if you attend a course without properly registering for it, you will not receive any academic credit for the course.

For summer semester, financial aid awards will be locked at the enrollment level determined by combining credits from all summer sessions at the end of the 4th day of the first six-week session for undergraduate students, May 19, 2016, or the 4th day of the second six-week session for graduate students, June 30, 2016. All students are expected to complete the enrollment level for which their financial aid is disbursed.

Practicum, Thesis, Internship

Certain course offerings consist of guided inquiry by arrangement with faculty members. Forms required for such courses are available in the registrar's office. In no case may you register for a directed study, practicum, thesis, or internship after June 30. For adding deadlines, please see Key Dates on page 3.

Thesis-in-Progress

A graduate student who is completing work toward a master's degree and who carries an "IP" grade for a thesis course from a previous term must register for a zero-credit hour course, Thesis-In-Progress, and pay all fees.

Grades/Transcripts

The grades and points of the University of Portland system are as follows:

A = 4.0	B- = 2.7	D+ = 1.3
A- = 3.7	C+ = 2.3	D = 1.0
B+ = 3.3	C = 2.0	D- = .7
B = 3.0	C- = 1.7	F = 0

In addition, the following symbols are used on grading records:

AD = Audit; I = Incomplete; IP = In Progress (given only for Thesis 599 and other approved courses); NG = No Grade Submitted; NP = No Pass; P = Pass; W = Withdraw (with permission)

Grades are processed at the close of the Summer Session (August 4) and will be available online on August 10. According to federal law, grades are restricted information.

If you have any unpaid account balances or obligations such as tuition, library or parking fines, loans, etc., the University will place a "hold" on grades until such accounts are cleared. Grades will not be released or redirected over the telephone.

Requests for official transcripts must be made in writing to the Office of the Registrar, Suite 100 Waldschmidt Hall. Only original, signed, written requests by the student are accepted. You can also download the transcript request form from the Registrar's site by logging on to www.up.edu. The request should allow for a minimum 48-hour processing period as well as time for the mail to travel to the transcript's destination.

Summer Degree Completion

If you are completing degree requirements during the Summer Session you need to file an application for graduation with the Office of the Registrar, Suite 100 Waldschmidt Hall, no later than Monday, February 1. It is your responsibility to complete all requirements for a degree by the specified deadline. **Late applications are not accepted.**

Academic Regulations

Please refer to the University Bulletin for degree requirements and academic regulations.

Financial Information

Summer Session '16

Tuition and Fees

Undergraduate

* Tuition (per credit)	\$846.00
Auditor's fee (per credit)	\$423.00

Graduate

College of Arts & Sciences

Communication Studies	\$1170.00
Master in Fine Arts	\$585.00

School of Engineering

Master of Engineering	\$1170.00
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School of Education

Master of Arts in Teaching	\$878.00
Educational Specialist	\$735.00
Doctor of Education	\$735.00
Master of Education	\$585.00
Master of Arts in Education	\$585.00
Education Post Master Specialty	\$585.00

School of Business

Master of Business Administration	\$1220.00
Master of Science in Finance	\$1220.00
Operations & Technology Management	\$1220.00
Executive MBA in Nonprofit Management	\$610.00

School of Nursing

Graduate Program	\$1170.00
Doctor of Nursing Practice	\$1170.00
Nursing Educator	\$715.00
Clinical Nurse Leader	\$715.00

Undergraduate and Graduate

Professional fees for Business, Economics, Computer Science, Engineering and undergraduate Education	\$50.00 per credit
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Charge for returned check	\$50.00
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Payment of Fees

Payment of all fees and charges for Summer Session must be completed by May 6, 2016, or if registering later, at registration time. If you decide not to continue at the University, please cancel your registration, in writing, at the registrar's office prior to the first class meeting. **NOTE: When you register for a class, you incur charges and are responsible for payment of the charges for the class whether or not you attend. To have charges removed you must process a drop or withdrawal through the registrar's office during the refund period.**

Less-than-Six-Week Courses

Registration needs to be completed on or before the first day of class for those courses meeting for less than six weeks. Fee payments need to be completed on or before the published date. Late registration and/or payment is not possible. No refunds are issued for withdrawals after the first day of class.

Refunds

*Refunds are calculated from the date your application for refund is approved, not from the date attendance is discontinued. **You need to process the appropriate course drop or withdrawal paperwork by the deadlines specified in order to be eligible for a refund.**

Eight-Week Courses: Tuition refunds are given only during the initial two weeks of class. During the first week, you are eligible for a 100% refund; during the second week, 40%.

Six-Week Courses: Tuition refunds are given only during the first seven weekdays after class begins. You are eligible for a 100% refund during the first four days after class begins, and for a 40% refund during the next three days.

Shorter Courses: After class begins, no refunds are given in courses of fewer than six weeks duration. You are eligible for a 100% refund for withdrawal before a class begins.

Financial Aid

Financial Aid is available for summer semester for regularly admitted, eligible students. In order to determine financial aid eligibility, each student must complete the 2016-2017 Free Application for Federal Student Aid (FAFSA), available at www.fafsa.gov. For maximum consideration, the Office of Financial Aid should receive your FAFSA by March 1. Many summer students rely on federal student loans to fund their summer studies. In order to receive federal loans, students must be enrolled 1/2 time (6 credits for undergraduate students or 5 credits for graduate students).

Enrollment level is determined by combining credits from all summer sessions at the end of the 4th day of the first six-week session for undergraduate students, May 19, 2016, or the 4th day of the second six-week session for

**Applies only to students enrolled in an on-campus program. Students enrolled in off-campus programs should refer to the program handbook.*

graduate students, June 30, 2016. All students are expected to complete the enrollment level for which their financial aid is disbursed.

Student employment is available during the summer semester. The Office of Financial Aid will post open positions on the student job board at www.up.edu/finaid/studentjobs. Students can work on campus during the summer if they are enrolled in summer courses or pre-enrolled for fall courses.

Students planning to use Veteran's tuition benefits for summer semester should contact the Veteran's Certifying Official by email at veterans@up.edu.

For more information regarding financial aid, please consult the Financial Aid Handbook at www.up.edu/finaid/handbook or contact the Office of Financial Aid at 503-943-7311 or email finaid@up.edu.

The Offices of Financial Aid and Student Accounts hours: Monday – Friday, 8:30-4:30.

Facilities/Services

Summer Session '16

Library

In 2013, fifty-five years after its original construction, the Clark Library was transformed with a sweeping renovation. Today the Library embodies the University's vision of an intellectual commons for the campus, providing students with current technologies, multi-format resources and collaborative, flexible learning spaces. Dedicated Library faculty and staff work closely with students and professors to make optimal use of the Library's innovative spaces, services and resources.

For information and access to Library content and services, including library chat and information about the library's mobile application, please access the Clark Library website <http://library.up.edu> or reach us by phone, 503-943-7111.

Summer Library Hours: Monday May 16, 2016 to Thursday August 4, 2016

Monday–Thursday	7:00 a.m. until 10:00 p.m.
Friday	7:00 a.m. until 6:00 p.m.
Saturday	10:00 a.m. until 6:00 p.m.
Sunday	2:00 p.m. until 10:00 p.m.

Hours Exceptions: Interim Periods and Holidays—consult the Library website

Services and Resources

Study and Learning Spaces: The Library offers a variety of student study spaces—a) Quiet, focused study space on the lower floor; b) Interactive, flexible study areas on the main and upper floors; c) 50 computer workstations in the open Learning Lab on the main floor; d) Study booths and computer bars on the upper floor; and e) Nineteen group study rooms throughout the building, which can be reserved.

Course Reserves: Library staff maintains both electronic and print course reserves and staff are available to assist students and faculty with these resources.

Collections: Digital resources, electronic databases, eBooks, eJournals, print books, CDs, DVDs and more are available for check-out and/or use in the library or from remote locations. Library staff can assist students and faculty.

Summit Borrowing and Interlibrary

Loan: Using UP Library Search students and faculty can easily request resources not held by the Clark Library, with timely delivery to the Library and/or email accounts.

Digital Lab: The Library's self-service Digital Lab offers students the space, equipment, software and expert assistance to produce audio, video, photography and design research projects. Users from novice to expert are welcome.

Reference and Instruction: We'll help you find, evaluate and use information resources. Faculty librarians provide one-on-one research support and information literacy sessions for students and faculty on-campus and off-campus.

Help Desk

The Technical Services Help Desk provides technical support for students, staff, and faculty members on a variety of topics. Common student support topics include: access to the wireless network, Gmail passwords for use on mobile devices, account password reset assistance, and installing Microsoft Office and anti-virus software on student computers.

Location: Franz Hall 112

Email address: help@up.edu

Phone number: (503) 943-7000

Hours: Monday-Friday 7:30 a.m.–5:00 p.m.

Computer Labs

The computer labs in Franz Hall, the Clark Library, and Shiley Hall are general-purpose computer labs available for use by students attending summer session. The Clark Library contains Windows computers while the Franz hall lab and the Shiley 208 lab have both Windows and Mac computers. The Shiley 208 lab has specialized software for the Engineering and Computer Science environment, plus Microsoft Office and Internet connectivity. The Franz Hall lab and the Clark Library have courseware for classes, as well as Microsoft Office and Internet connectivity. All of these labs are equipped with black and white and color laser printers. Also available in the labs are scanners and copiers. Email is available to all students, faculty and staff. Wireless connections are available throughout campus.

Summer Session Computer Lab Hours (excluding holidays)

Shiley 208 will be open during summer session:
Monday–Friday: 10:00 a.m.–5:00 p.m.
Closed weekends

University Bookstore

A wide variety of items and services are available at the Bookstore, located in the Pilot House. The Bookstore stocks new and used textbooks, as well as e-books and rental books. It is also the official distributor of UP gear, which includes sweatshirts, t-shirts, gifts and much more. All items can also be ordered online at www.uportland.bkstore.com. Summer hours are 9:00 a.m. to 4:00 p.m., Monday through Friday. Telephone number: (503) 943-7125. E-mail: bksuportland@bncollege.com.

University Health Center

The services and programs of the University Health Center are made available to all Summer Session students to promote wellness and enhance quality of life at the University. The focus of care is on the individual student with a concern for overall growth and development in academic, social-emotional, physical, and spiritual domains.

Confidential personal counseling and health care are provided at no cost, with nominal fees charged for psychological testing, medication, laboratory studies and medical supplies.

Health and Counseling Services: Advanced nursing services are available for most common health concerns on an appointment basis only. Referrals to other health care professionals are made as appropriate. Health promotion services offer challenges and opportunities for exploring lifestyle choices which impact health. Wellness counseling in the areas of nutrition, stress management, sexuality, AIDS awareness, and exercise are also available. We are not an emergency care facility. In the event of a medical or mental health emergency call Public Safety at 4444 or call 911.

A range of counseling services facilitates personal growth and development. Skillful professional counselors can assist you to make behavior changes, improve relationship skills, enhance coping effectiveness, improve decision-making, and facilitate growth and development at the University.

Accessible Education Services: If you are a person with a disability, you may wish to contact AES so that you may avail yourself of appropriate accommodations.

Group Health Insurance: You are not required to be enrolled in the University's group health insurance plan in order to use

the services of the University Health Center. Insurance information and application forms are available in both the University Health Center and the student accounts office.

Summer Health Center Hours: Monday–Friday 8:30 a.m.–4:30 p.m.

For additional information or to make an appointment contact the Health Center at (503) 943-7134. For emergencies dial 911.

Campus Ministry

The Chapel of Christ the Teacher is always open for prayer and meditation. All are welcome here! Catholic Mass is celebrated on Sunday at 10:30 a.m. and Monday through Friday at 12:05 p.m. An evening Mass is celebrated in Saint Andre Bessette Chapel in Tyson Hall on Wednesday at 6:00 p.m. The sacrament of Reconciliation is offered on Wednesdays at 5:00-5:30 p.m. in the Chapel of Christ the Teacher.

Stop by the Campus Ministry office in Saint Mary's for more information, or visit the website at www.up.edu/campusministry

The Moreau Center

The University of Portland's Moreau Center helps develop skills, knowledge, and habits to serve the world through hope, compassion and solidarity. Rooted in Catholic Social Teaching, the Moreau Center provides direct service opportunities, leadership development, reflection, and social analysis. The Moreau Center aims to make God known, loved, and served by caring for our neighbors, building community, and working for the common good. The Center helps connect students with one-time projects and ongoing commitments that match their skills, availability, and interests. For more information concerning the Moreau Center, please go to www.up.edu/moreaucenter, as well as contact us at moreaucenter@up.edu, or 503-943-7132.

Recreation

The Recreational Services office offers many programs including outdoor pursuits, intramural sports, fitness classes, lap swimming, and drop-in fitness. Recreation facilities are available to you at designated times. Indoor facilities include a swimming pool, weight room, gymnasium, locker rooms, and shower facilities, all in Howard Hall. The Louisiana Pacific Tennis Center offers 3 indoor tennis courts and one outdoor court. Additional outdoor facilities include two outdoor basketball courts, two sand volleyball courts, and a grass playing field. During the summer there are no organized sports leagues. Athletic equipment is available for checkout. Recreational Services website: www.up.edu/recservices
Telephone: (503) 943-8755.

FACILITIES AND SERVICES

Parking

Although parking permits are not required during the summer session, Public Safety will enforce all other University parking rules and regulations. Copies of these rules and regulations are available from the Department of Public Safety. Summer Session students should park in the main lot behind the Pilot House. Students may not park in the Waldschmidt Hall lot or in reserved parking spaces. Parking is also prohibited in the neighborhood north of Willamette Blvd. Vehicles parked in violation of University regulations may be cited and/or towed, without notice. Fines for parking violations are doubled if they are not paid or appealed within 14 days after the citation is issued. If the citation is not paid after 28 days, the vehicle may be immobilized and/or towed at the owner's expense. Unpaid fines may be charged to student accounts. Telephone number: (503) 943-7161.

Student Accounts Office

Located in 130 Waldschmidt Hall, the cashier's office cashes students' checks up to \$75 per day. Payment for all University charges may be made there between 8:30 a.m. and 4:00 p.m. Students should remember that a current University of Portland ID card is necessary for all transactions.

Public Safety

The University of Portland's Department of Public Safety personnel are on duty 7 days a week, 24 hours a day. Phone numbers are:
4444 EMERGENCY (from any campus phone)
(503) 943-7133 EMERGENCY (from any off-campus phone)
(503) 943-7161 Business calls
Any crimes, traffic incidents, or suspicious circumstances occurring on or adjacent to campus should immediately be reported to Public Safety. This office also is responsible for lost and found, campus escort service, and visitor information. Tri-Met bus tickets may be purchased here as well.

Identification Cards

Identification cards may be obtained at the Public Safety Office. Your first ID card is free and is used during your entire course of study at the University. Proof of current enrollment (e.g. class schedule, billing, or receipt) is needed to process your card. If you are a graduate student, please bring your class schedule so your graduate status may be verified. With a receipt, your card may be validated at the student accounts office or at the public safety office.

Your ID card is used for several services on campus including computer services, the Library, access to residence halls, and meal service. If you lose your card, please report

the loss as soon as possible to the Department of Public Safety. Students using the Bon Appetit meal services need to also report the loss to the food service office. Replacing a lost card costs \$10 for the first replacement and \$20 for every replacement after the first. Turning in a found card after it has been replaced will result in a \$10 credit being provided against future replacements.

Food Services

Bon Appetit Management Company provides the University with all meal services. Bauccio Commons is a full-service dining facility. The Pilot House serves grab-and-go foods. Hours vary in the summer. See website at www.cafebonappetit.com. Meals may be bought with cash or by prepurchasing cash points which are added to your student I.D. card. The points are sold at a discounted rate through the food service office. For more information please call: (503)943-7330 or 1-800-227-4568, ext.7330. Pilot House hours are posted at the entrance; summer hours are limited.

Construction

The summer session is the only time our maintenance department has the opportunity to make improvements to the grounds and buildings. All efforts are made to keep noise and construction work from affecting classes.

Summer on Campus

We welcome you to life at the University during these special months. It is our intent to provide comfortable and affordable housing to effectively facilitate your studies. Another goal is to promote a sense of community as various groups of students come to live together while taking disparate course work. This sense of community can be best initiated and maintained when you are aware of and adhere to the rights and responsibilities of students as outlined in the Student Handbook. Please observe the rules and regulations as stated in the Student Handbook and Life on the Bluff, which are available to all students living in the residence halls this summer. We ask that special attention be given to the no-smoking policy in the residence halls and to the University Regulations and State of Oregon laws (listed in the Student Handbook) regarding the use of alcohol. Briefly, alcoholic beverages are not to be used outside of the resident rooms. No alcohol is permitted in lounges, hallways, restrooms, etc. As well, there should not be abusive drinking nor public intoxication in the hall at any time. All members of the University community — faculty, staff and students — must comply with these regulations and laws.

Procedures for obtaining housing are found on page 12.

Guests and Visitors During the Summer

Summer housing is limited with no campus accommodations for families, couples, children or pets. Summer Housing is available only to students enrolled in Summer Session and students working on campus. As outlined in the Student Handbook and Life on the Bluff, as a student at the University of Portland you are responsible for your guest on campus. Visiting children must be accompanied by a parent or legal guardian at times and not left unattended.

Housing

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Residence Halls

Housing

Student housing is provided to registered students who are either attending summer session classes, working on campus during the summer, or otherwise approved by the Office of Residence Life.

Filling Out Your Application

You will find the online application on the housing portion of the UP Web page by following this link: up.erezlife.com. Please keep in mind that housing assignments are made based upon when you submit the online application. Roommate requests are possible when both applicants request each other on the application. Single occupancy is limited, so please plan accordingly.

Deadline for Application

Applications must be submitted no later than two weeks prior to the desired move in date. Late applications will be processed as space is available.

Your Room Assignment & Housing Contract

Each person assigned to housing will have use of a single bed, a wardrobe, drawer space, a desk, and a chair. Each room has a sink. Students provide blankets and pillows.

When an assignment has been made for you, an email will be sent to your UP account with the hall/room number and check-in information. If applicable, roommate contact information will also be included.

Housing charges will appear on the online billing statement from Student Accounts. If you have not received your billing statement, you can contact either office for information on your room charge. Full payments made through the office of Student Accounts is due one (1) week before your occupancy begins. Any items stored in the halls are your responsibility—any loss of or damage to personal property must be covered by your own insurance.

Check-In

A spring semester student staying for summer session may request housing between the dates the halls close for spring and first summer session begins. Summer housing rates will apply. With this option, you will reside in your spring assignment until your summer assignment has been prepared. You will receive email instruction for check-in. Students checking in at a later date will receive email instructions as well. Students who request interim or summer housing and do not show up to check in may be subject to a fine. Please be advised that we direct ALL email correspondence to your UP account

Check-Out

Check-out is no later than noon the day after classes end. Contact the hall staff to set up a check out appointment and return your key. If you do not have a fall housing assignment you must move out of your summer assignment by noon the day following the end of your classes. Summer session residents with a fall semester housing assignment can sign up for Interim Housing. Summer housing rates will apply.

Computer Technology

Each resident will have a direct access Internet connection via Ethernet. Instructions are available from the Help Desk (503) 943-7000.

Housing Rates

Weekly rates quoted are based on one (1) person's occupancy in either a standard single or double room. There are no meal plans during the summer. You may purchase points from Bon Appetit.

HOUSING

Summer Hall Single
\$268.00/week

Summer Hall Double
\$192.00/week

For More Information

If you have questions, please contact the Office of Residence Life at 503-943-7205, fax 503-943-8081 or email reslife@up.edu.

Residence Life
University of Portland
Tyson Hall 123
5000 N. Willamette Blvd.
Portland, OR 97203-5798

Major Programs

Summer Session '16

Major Programs

The University of Portland consists of one college with fourteen departments, four professional schools, and a graduate school. Undergraduate majors are available in all departments of the College of Arts and Sciences and in each of the professional schools.

The Graduate School offers advanced degrees in the schools/departments of business administration, communication studies, drama, education, engineering, music, nursing, and theology.

Students entering the University indicate the program of studies they wish to follow and will be under the direction of the dean of the college or school administering that program. Students may elect at any time to petition for a change of major or change of school.

College of Arts & Sciences

Biology, B.A., B.S.
Chemistry, B.S.
Communication, B.A.
Economics, B.A.
English, B.A.

Environmental Ethics and Policy, B.A.
Environmental Science, B.S.
French Studies, B.A.
General Studies, B.A., B.S.
German Studies, B.A.
History, B.A.
Mathematics, B.S., B.A.
Music, B.A.
Organizational Communication, B.S.
Philosophy, B.A.
Physics, B.A., B.S.
Political Science, B.A.
Pre-law study*
Premedicine study‡
Psychology, B.A.
Social Work, B.A.
Sociology, B.A./Criminal Justice Track, B.A.
Spanish, B.A.
Theater, B.A.
Theology, B.A.

Pamplin School of Business

Administration
Accounting, B.B.A.
Economics, B.B.A.
Entrepreneurship and Innovation Management, B.B.A.
Finance, B.B.A.
Global Business, B.B.A.
Marketing, B.B.A.
Operation & Technology Management, B.B.A.

School of Education

Elementary Education, B.A.Ed.
Secondary Education, B.S.S.E.

Shiley School of Engineering

Civil Engineering, B.S.C.E.
Computer Science, B.S.C.S.
Electrical Engineering, B.S.E.E.
Mechanical Engineering, B.S.M.E.

School of Nursing

Nursing, B.S.N.

Graduate School

Business Administration, M.B.A.
Communication Studies, M.A., M.S.
Drama, M.F.A.
Education, M.A., M.A.T., M.Ed., Ed.D., Ed.S.
Engineering, M.E.
Finance, M.S.
Nursing, M.S., D.N.P.
Operations & Technology Mgmt., M.S.
Pastoral Ministry, M.A.

Minor Programs

Minors consist of no fewer than 12 nor more than 18 credit hours of upper-division courses excluding prerequisites. Academic regulations governing courses applied to major programs also apply to minors. Approved minors include:

Biology	German
Business Administration	Hellenic Studies
Catholic Studies	History
Chemistry	Mathematics
Communication	Music
Computer Science	Neuroscience
Economics	Philosophy
Education	Physics Political Science
English	Psychology
Entrepreneurship & Innovation Mgmt.	Social Justice
Environmental Policy	Sociology
Environmental Science	Spanish
Fine Arts	Sustainability
French	Theater
Gender & Women's Studies	Theology

* Law schools require a bachelor's degree for admission, but no specific major is required; there is no "pre-law major" as such. Students are helped to select a program acceptable to various law schools.

‡ Both chemistry and biology provide a complete preparatory program for dentistry, medicine, pharmacy, optometry, or veterinary medicine.

Study Abroad

Summer Session offers the opportunities to study on site in Europe, London, Costa Rica, Spain, and Salzburg. For details, itineraries, costs, and registration procedures for these programs contact Eduardo Contreras, Foreign Studies Programs Director, University of Portland, 5000 N. Willamette Blvd., Portland, Oregon 97203-5798. Telephone (503) 943-7857. Toll free 1-800-227-4568 ext. 7221.

Non-Discrimination

The University, in its educational policies, programs, and procedures, provides equal opportunity for all its students without regard to race, color, religion, sex, age, national or ethnic origin, or disability.

The University of Portland does not discriminate against qualified individuals with disabilities in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of its programs and activities, as specified by applicable federal laws and regulations. The designated coordination point for University compliance with Section 504 of the Rehabilitation Act of 1973 and for ADA is the University Health Center.

Accreditation

The University of Portland is accredited by the Northwest Association of Schools and Colleges:

Commission on Colleges
1 130 N.E. 33rd Place, Suite 120
Bellevue, WA 98004-1448

The bachelor's and master's degrees in drama are accredited by the National Association of Schools of Theatre:

1 250 Roger Bacon Drive, Suite 21
Reston, VA 20190 (703) 437-0700

The bachelor's and master's degrees in music and music education are accredited by the National Association of Schools of Music:

1 250 Roger Bacon Drive, Suite 21
Reston, VA 20190 (703) 437-0700

The Dr. Robert B. Pamplin, Jr. School of Business Administration's undergraduate and graduate programs are accredited by the International Association for Management Education (AACSB):
600 Emerson Road, Suite 300
St. Louis, MO 63141-6762 (314) 872-8481

The School of Education is accredited at the undergraduate and graduate level through the National Council for Accreditation of Teacher Education (NCATE):

2010 Massachusetts Avenue NW, Suite 500
Washington, D.C. 20036-1023 (202) 466-7496

The bachelor of science degree programs in civil, electrical, and mechanical engineering are accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, Inc. (ABET):

1 1 Market Place, Suite 1050
Baltimore, MD 21202 (410) 347-7700

The School of Nursing baccalaureate and master's degree programs are accredited by the Commission on Collegiate Nursing Education (CCNE):

One Dupont Circle, NW, Suite 530
Washington, DC 20036-1 20 (202) 887-6791

Approvals

The School of Education is approved at the undergraduate and graduate level by the Oregon Teacher Standards and Practices Commission (TSPC):

Public Service
255 Capitol, N.E., Suite 105
Salem, OR 97310-1332 (503) 378-3586

The University of Portland is authorized by the Washington Higher Education Coordinating Board and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree Authorization Act. This authorization is valid until September 30, 2012, and authorizes the University of Portland to offer the following degree: Master of Education in Educational Leadership. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the board office: Higher Education Coordinating Board
917 Lakeridge Way S.W.
P.O. Box 43430
Olympia, WA 98504-3430 (360) 753-7869

The School of Nursing is approved by the Oregon State Board of Nursing:
800 N.E. Oregon St., Suite 465
Portland, OR 97232 (503) 731-4745

The bachelor of science degree in chemistry (option 1) is approved by the American Chemical Society:

Committee on Professional Training
1 55 Sixteenth Street, N.W.
Washington, DC 20036 (202) 872-4589

Memberships

American Association of Higher Education
American Council on Education
Association of American Colleges and Universities
Association of Catholic Colleges and Universities
Association of Governing Boards of Colleges and Universities
National Association of Independent Colleges and Universities
National Catholic Education Association
Oregon Independent Colleges Association
Oregon Independent Colleges Foundation
Western Association of Graduate Schools

Directory

Summer Session '15

ADMISSIONS OFFICE		
Jason C. McDonald, Dean		
Waldschmidt 206	(503) 943-7147	
ARTS AND SCIENCES, COLLEGE OF		
Michael Andrews, Ph.D., Dean		
Buckley Center 201	(503) 943-7760	
BIOLOGY		
Jacqueline Van Hoomissen, Ph.D., Chair		
Swindells Hall 204	(503) 943-7779	
BON APPETIT		
Kirk Mustain, General Manager	(503) 943-7330	
BOOKSTORE		
Erin Bright, Manager	(503) 943-7125	
BUSINESS ADMINISTRATION, PAMPLIN SCHOOL OF		
Robin D. Anderson, Ed.D. Dean		
Franz 425	(503) 943-7224	
CAMPUS MINISTRY		
Rev. Jim Gallagher, C.S.C., Director		
St. Mary's	(503) 943-7131	
CAREER SERVICES		
Orrico Hall	(503) 943-7201	
CASHIER		
Waldschmidt 130	(503) 943-7347	
CHEMISTRY		
Warren Wood, Ph.D., Chair		
Swindells Hall 104	(503) 943-8824	
COMMONS	(503) 943-7330	
COMMUNICATION STUDIES		
Dann Pierce, Ph.D., Chair		
Buckley Center 263	(503) 943-7340	
COMPUTER LAB		
Franz 111	(503) 943-8001	
COVE (Cafeteria in Pilot House)	(503) 943-7339	
EDUCATION, SCHOOL OF		
John Watzke, Ph.D., Dean		
Franz 431	(503) 943-7135	
ENGINEERING, SHILEY SCHOOL OF		
Sharon A. Jones, Ph.D., Dean		
Shiley Hall 229	(503) 943-7314	
ENGLISH		
Genevieve Brassard, Ph.D., Chair		
Buckley Center 235A	(503) 943-7543	
ENVIRONMENTAL SCIENCE		
Steven A. Kolmes, Ph.D., Chair		
Shiley Hall 223	(503) 943-7291	
FINANCIAL AID		
Janet Turner, Director		
Waldschmidt 120	(503) 943-7311	
GRADUATE SCHOOL		
Matthew Baasten, Ph.D., Dean		
Waldschmidt 321	(503) 943-7160	
HEALTH CENTER		
Margaret Trout, Director		
Orrico Hall	(503) 943-7134	
HISTORY		
Brian Els, Ph.D., Chair		
Buckley Center 432	(503) 943-7128	
INTERNATIONAL LANGUAGES AND CULTURES		
Matthew Warshawsky, Ph.D., Chair		
Buckley Center 213 B	(503) 943-8344	
INTERNATIONAL STUDENT SERVICES		
Michael J. Pelley, Director		
Christie Hall 022	(503) 943-7367	
LIBRARY		
Drew Harrington, Dean	(503) 943-7111	
MARKETING & COMMUNICATIONS		
Waldschmidt 300	(503) 943-7202	
MATHEMATICS		
Chris Hallstrom, Ph.D., Chair		
Buckley Center 262B	(503) 943-7165	
MOREAU CENTER		
Laurie Laird, Director	(503) 943-7132	
NURSING, SCHOOL OF		
Joanne Mocerri, Ph.D., Dean		
Buckley Center 315	(503) 9437211	
OFF-CAMPUS PROGRAM, ED		
Franz Hall 435	(503) 943-8257	
PERFORMING AND FINE ARTS		
Larry Larsen, M.F.A., Chair		
Buckley Center 235B	(503) 943-7396	
PHILOSOPHY		
Andrew Eshleman, Ph.D., Chair		
Buckley Center 137	(503) 943-7317	
PHYSICS		
Shannon Mayer, Ph.D., Chair		
Buckley Center 266	(503) 943-7720	
POLITICAL SCIENCE		
Lauretta Frederking, Ph.D., Chair		
Buckley Center 434	(503) 943-8076	
PSYCHOLOGY		
Andrew Guest, Ph.D., Chair		
Buckley Center 144	(503) 943-7348	
PUBLIC SAFETY		
Gerald Gregg, Director	(503) 943-7161	
REGISTRAR		
Roberta D. Lindahl		
Waldschmidt Suite 100	(503) 943-7321	
RESIDENCE LIFE		
Christopher Haug, Director	(503) 943-7205	
Tyson Hall 123	Fax (503) 943-8081	
SOCIOLOGY & SOCIAL WORK		
Nick McRee, Ph.D., Chair		
Buckley Center 138	(503) 943-7258	
STUDENT ACCOUNTS		
Heidi H. Keller, Director		
Waldschmidt 130	(503) 943-7347	
STUDENT ACTIVITIES		
Jeromy Koffler, Director		
St. Mary's Student Center	(503) 943-7470	
STUDENTS WITH DISABILITIES		
Melanie J. Gangle, Coordinator		
Orrico Hall	(503) 943-7134	
STUDY ABROAD PROGRAM		
Eduardo Contreras., Director		
Buckley Center 114	(503) 943-7857	
TECHNICAL SUPPORT CENTER		
Franz 111	(503) 943-7000	
THEOLOGY		
Christina Astorga, Ph.D., Chair		
Buckley Center 437	(503) 943-7046	
TICKET OFFICE		
Mago Hunt Theatre	(503) 943-7287	