9/25/2013

Office of Residence Life



all Break 2015

October 12-20

Fall Break poses some special considerations for hall security. To better facilitate a smooth and safe Fall Break for all residents, the following information is being provided to you in advance. If you have any questions, please feel free to direct them to the Office of Residence Life. Otherwise, your Hall Director will be able to answer and/or clarify any of your questions/concerns. Thank you for your attention to these procedures and regulations. Your responsible behavior greatly adds to the security of our campus.

Special Information

Each resident student must register their here/away days during Fall Break with hall staff by **Sunday**, **October 6**th. Check at your hall's front desk, or with your RA for further instructions. This is done as a security measure only as there will not be an additional fee to stay on campus during this break period, and card access will not be turned off.

As always, if you are concerned about anyone who does not appear to be affiliated with the University, or any unusual activity on campus, please report this information to either Public Safety or hall staff immediately. Residents are often the best identifiers of abnormal activity around their home.

Make sure all the exterior doors in your hall are securely locked just like you do at home! Remember your instructions growing up about stranger danger.

NOVEMBER 15th DEADLINE TO SUBMIT PETITION TO BC 101 IF YOU PLAN TO:

- * Cancel housing spring
- * Move to new room spring
- * Buy-out a room spring
- * Fall late stay request
- Spring early arrival request

If you intend to leave campus for an extended period:

- ☐ Inform hall staff by October 6
- ☐ Unplug all appliances except refrigerator
- ☐ Turn off lights
- ☐ Dispose of perishable food and trash
- ☐ Lock your door and windows
- ☐ Secure personal items
- ☐ Leave itinerary/contact information with at least one emergency contact person if traveling to unexpected or remote area

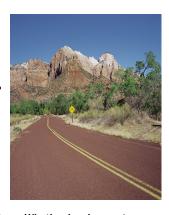


Creating supportive living and learning environments that are safe and inclusive

Services During Break

Additional security precautions must be taken during the break to ensure everyone's safety. Please provide security in your hall by following these guidelines:

- Enter and exit through the front door only!
- Lock your door and secure your belongings at all times.
- Report any unusual activity to the hall staff or Public Safety.
- Do not prop any door. Do not allow people into the hall who do not have card access to that hall.
- The Office of Residence Life is open weekdays from 8:30 am to 4:30 pm.



Whether leaving or stay on campus, register with your hall staff by October 6th.

	503.943.7205 503.943.7161	Kenna RA Mehlina RA	503.572.8612 503.572.8613
		Schoenfeldt RA	503.572.6456
Christie RA	503.572.8610	Shipstad RA	503.572.2804
Corrado RA	503.572.8611	Villa Maria RA	503.572.3928
Fields RA	503.572.3607	Haggerty/Tyson RA	503.572.3927
	Corrado RA	Safety 503.943.7161 Christie RA 503.572.8610 Corrado RA 503.572.8611	lic Safety 503.943.7161 Mehling RA Schoenfeldt RA Christie RA 503.572.8610 Shipstad RA Corrado RA 503.572.8611 Villa Maria RA

Respective departments may modify the following schedules

LIBRARY HOURS:

The Clark Memorial Library will have reduced hours during the break. Please check their schedule on the library webpage at:

http://library.up.edu

MAIL SERVICE:

There will be no mail service to the residence halls over break. You may pick up mail & packages at the Mail Center located right across the hall from the Office of Residence Life in Buckley Center.

MEAL SERVICE:

Visit Bon Appetit's Web site for full details on meal service during break periods:



MODIFIED INTERVISITATION:

Holiday visitation hours are in effect during the entire break period, as with all break periods. Modified hours are:

Friday, 10/11—Sunday 10/20: 10:00 am—Midnight

MASS TIMES AT THE CHAPEL OF CHRIST THE TEACHER:

Sunday, October 13 10:30 am only

Monday-Friday, October 14-18 12:05 pm daily

> Sunday, October 20 10:30 am & 9:00 pm

