



University of Portland



**FINANCIAL AID FOR
ROTC CADETS HANDBOOK
2025-2026**



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INTRODUCTION

The University of Portland's Reserve Officers' Training Corps (ROTC) programs give you a jump on your future by giving you the ability to earn an officer's commission and a college degree at the same time. The Air Force, Space Force, and Army ROTC programs at UP offer scholarships that can ease the burden of paying for a degree. With a lower cost of education, cadets can focus on what really matters: growing as a leader and a scholar.

Please review this Financial Aid for ROTC Cadets Handbook to understand what types of scholarships are available, the terms and conditions of the scholarships, and common answers to questions students and families have related to ROTC scholarships.

If you have any questions regarding the published policies, please contact the Office of Financial Aid at finaid@up.edu or at 503.943.7311.

AIR FORCE ROTC CONTACT INFORMATION



T: 503.943.7216 | E: rotc695@up.edu

You can find more information about the Air Force, Space Force, and the AFROTC program at the following websites:

University of Portland Air Force ROTC website: www.up.edu/afrotc

U.S. Air Force: www.af.mil or www.airforce.com

U.S. Space Force: www.spaceforce.mil

The Holm Center: www.airuniversity.af.edu/Holm-Center

AFROTC Recruiting: www.afrotc.com

The Air Force ROTC office is located in the Kenna Hall basement. Download/print PDF directions [here](#).

ARMY ROTC CONTACT INFORMATION



T: 503.943.8064 | E: armyrotc@up.edu

You can find more information about the Army and Army ROTC program at the following websites:

University of Portland Army ROTC website: www.up.edu/armyrotc

U.S. Army: www.army.mil

Army ROTC Recruiting: www.goarmy.com/rotc

The Army ROTC office is located in the basement of Buckley Center. View the campus map [here](#).

FINANCIAL AID ELIGIBILITY

All current and prospective UP students are encouraged to apply for financial aid by completing the Free Application for Federal Student Aid (FAFSA) at studentaid.gov/fafsa. The FAFSA is required for many forms of financial aid, including some institutional scholarships and grants. File a FAFSA every year to be considered for all available aid.

General eligibility requirements for financial aid are listed below. Not all requirements apply to all forms of financial aid.

- Be regularly admitted to the University.
- Have a high school diploma or GED certificate.
- Be a U.S. citizen or an eligible non-citizen as defined by the Department of Education.
- Demonstrate financial need for some types of aid.
- Not owe a refund on or be in default on any Title IV or Higher Education Act (HEA) grant or loan.
- Be making satisfactory academic progress toward an eligible program of study.
- For some aid, students must be enrolled full-time (12 credits for undergraduate students; 9 credits for graduate students¹); some forms of aid are available to students enrolled less than full-time.
- Combined total of institutional, state, and federal title IV funds cannot exceed the Cost of Attendance.

Eligibility differs based on the type of aid and the criteria set by the funding source.

Financial aid is intended to pay for courses that are required to complete your declared degree(s), major(s), and/or minor(s), or an eligible certificate program². Contact the Office of Financial Aid prior to enrolling in non-required courses.

¹ Audited courses or courses not taken for credit are not included when determining enrollment status for financial aid purposes.

² Not all certificate programs are eligible for financial aid funding.

AIR FORCE ROTC SCHOLARSHIPS

Tuition Coverage

Type 1: The Air Force pays 100% of tuition and authorized fees for Type 1 scholarship recipients. Type 1 scholarship recipients will also receive a monthly living expense stipend and an annual book stipend. The Air Force will not pay for courses unless they are required for a cadet's major.

Type 2: This scholarship is a merit-based Air Force ROTC scholarship that pays up to \$18,000 per year for tuition, with a cap of \$9,000 per semester.

Charles McGee Leadership Award (CMLA): This is a two-year scholarship to help relieve financial burdens and allow all qualified cadets to focus on their academic and leadership development. Eligible cadets are granted a two-year tuition award of \$18,000 per year, or this can be converted to a housing benefit of up to \$10,000 per year.

Type 4: This scholarship is a merit-based Air Force ROTC scholarship that pays up to \$36,000 per year for tuition, with a cap of \$18,000 per semester.

Housing & Food Coverage

Cadets living in the residence halls and actively receiving a ROTC scholarship will have their UP Air Force ROTC Housing & Food Scholarship amount calculated using the following formula (see footnotes for complete details):

$$\text{Total Housing \& Food Charges} - \text{Other Aid}^3 = \text{UP Air Force ROTC Housing \& Food Scholarship}^4$$

Cadets with a three-year scholarship will receive the full capped amount of the Housing & Food Scholarship during their first year, regardless of other aid.

Married Cadets that are not living in residence halls qualify for the Housing & Food Scholarship if they meet the criteria in the [ROTC Scholarship & Married Cadets](#) section of the policy. Please visit our [Cost of Attendance](#) page to find housing and food costs.

³ Other aid includes outside scholarships, state grants, federal grants, and housing discounts.

⁴ The scholarship is capped at the on-campus traditional hall shared room rate plus meal plan 2 and is only applicable for the fall and spring semesters except for the required summer term for transfer nursing students.

ARMY ROTC SCHOLARSHIPS

Tuition Coverage

Type 1: This scholarship pays 100% of tuition and authorized fees for scholarship recipients who will also receive a monthly living expense stipend and an annual book stipend. The Army will not pay for courses unless they are required for a cadet's major.

Housing & Food Coverage

Cadets living in the residence halls and actively receiving a ROTC scholarship will have their UP Army ROTC Housing & Food Scholarship amount calculated using the following formula (see footnotes for complete details):

$$\text{Total Housing \& Food Charges} - \text{Other Aid}^5 = \text{UP Army ROTC Housing \& Food Scholarship}^6$$

Cadets with a three-year scholarship will receive the full capped amount of the Housing & Food Scholarship during their first year, regardless of other aid.

Married cadets that are not living in residence halls qualify for the Housing & Food Scholarship if they meet the criteria in the [ROTC Scholarship & Married Cadets](#) section of the policy. Please visit our [Cost of Attendance](#) page to find housing and food costs.

⁵ Other aid includes outside scholarships, state grants, federal grants, and housing discounts.

⁶ The scholarship is capped at the on-campus traditional hall shared room rate plus meal plan 2 and is only applicable for the fall and spring semesters except for the required summer term for transfer nursing students.

INFORMATION FOR MARRIED CADETS

Married cadets who are not living in the residence halls qualify for one of the following scholarships depending on their situation:

- 1) A married cadet whose spouse is not an UP ROTC cadet and who is approved for an UP-owned off-campus house:

UP Off-Campus Housing Charge⁷ + Utilities⁸ + Meal Plan 1 = ROTC Housing & Food Scholarship

- 2) Married cadets who are both UP ROTC cadets and who are approved for an UP-owned off-campus house:

UP Off-Campus Housing Charges + Utilities + Meal Plan 1 + Meal Plan 1 = ROTC Housing & Food Scholarship

- 3) A married cadet whose spouse is not an UP ROTC cadet and who is denied an UP-owned off-campus house:

On-Campus Traditional Hall Shared Room JR/SR Rate + Meal Plan 1 = ROTC Housing & Food Scholarship

- 4) Married cadets who are both UP ROTC cadets and who are denied an UP-owned off-campus house:

On-Campus Traditional Hall Shared Room JR/SR Rate + Meal Plan 1 + Meal Plan 1 = ROTC Housing & Food Scholarship

Students who are living off campus and are receiving scholarship funds for a meal plan must purchase their meal plan by visiting the Office of Residence Life. Scholarships for married cadets will be reduced dollar for dollar by outside scholarships, state grant aid, federal grant aid, and housing discounts. Please visit our [Cost of Attendance](#) page to find housing and food costs.

Requirements for the ROTC Housing & Food Scholarship for Married Cadets:

- A copy of the marriage certificate
- Confirmation of denial from Residence Life if not living in UP-owned off-campus housing.

⁷ The housing charge is only applicable towards a 10-month University rent charge

⁸ Utilities are estimated for 10 months

ROTC SCHOLARSHIP RESTRICTIONS

A FAFSA is required each year to receive the ROTC Housing & Food Scholarship.

UP institutional ROTC related funds are contingent upon the student receiving and validating their ROTC Scholarship from the Air Force or Army and are evaluated every semester. While a student is receiving any Type 1 ROTC Scholarship, they are not eligible to receive institutional funds (including, but not limited to, merit awards, UP Grant funds, and UP On-Campus Housing Award) other than the ROTC Housing & Food Scholarship.

ROTC Housing & Food scholarships are not available for study abroad.

ROTC Housing & Food Scholarship is only available during the summer for transfer nursing students in their required summer semester and is prorated to 75% because of the shorter duration of the summer term.

Institutional tuition-based aid cannot exceed tuition and coverable fees when combined with ROTC Type 2 or Type 4 scholarships. Additionally, total gift aid from all sources (including but not limited to Type 2 or Type 4 ROTC scholarships and outside scholarships) cannot exceed billable charges.

In cases where an ROTC scholarship is suspended or the student is disenrolled from the ROTC program, the student may have any UP institutional funds such as merit scholarships, UP Grant, Anchor Award, etc. that were awarded to them as an incoming student reinstated assuming they still meet the University's requirements for [Satisfactory Academic Progress \(SAP\)](#).

