**FIRST LAST**

Portland, OR

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sample@up.edu

**EDUCATION**

**B.B.A.**, Major Expected May 20XX

University of Portland, Portland, OR GPA X.X

**ACADEMIC EXPERIENCE**

*Course Title* Month Year – Month Year

* Describe your experience with accomplishment statements that describe what you did and how/why you did it
* Include soft skills as well as technical skills
* Show transferable skills that demonstrate your ability to be successful in a new role

*Course Title* Month Year – Month Year

*

**RELATED EXPERIENCE**

*Title* Month Year – Month Year

**Organization**, Location

* Describe your experience with accomplishment statements that describe what you did and how/why you did it
* Include soft skills as well as technical skills
* Show transferable skills that demonstrate your ability to be successful in a new role

*Title* Month Year – Month Year

**Organization**, Location

*

**SKILLS**

*Programs*:

*Languages*: *OR other category of skills like Certifications*

**ADDITIONAL EXPERIENCE**

**Title**, Organization, City, ST Month Year - Month Year

**Title**, Organization, City, ST Month Year - Month Year