

3

Signs a Job or Internship Posting May Be Fraudulent



You are asked to cash checks or make money transfers.

Do not agree to have funds/paychecks direct deposited into any of your accounts before meeting the employer. You should never transfer, send or wire money on behalf of an employer.



You are asked to provide financial information or your Social Security Number

Never provide personal financial information, your Social Security Number or a photo copy of your ID prior to hiring. It is also uncommon to be asked to provide upfront fees to an employer.



The posting has multiple grammatical and/or spelling errors

The job/internship posting should provide details including, specific responsibilities, required qualifications, and compensation information. The posting should be clearly written and primarily free of errors.



Proceed with caution if you encounter that...



Emails come solely from a Google, Yahoo, AOL, Hotmail or Outlook.com accounts

Correspondence should primarily come from a valid company email address.



A specific location for the job is never listed

Look at the organization's website. Does the phone number and address provided match either the corporate headquarters or one of their locations listed on the website?

What to Do if You Have Found a Suspicious Job/Internship Posting

Contact the Career Center



503-943-7201



career@up.edu

Verify the Authenticity of an Organization

Better Business Bureau ● glassdoor ● Google

If you believe you are currently involved in an employment scam contact the Federal Trade Commission



1-877-382-4357



www.ftc.gov

