

Finding Part-Time and Work-Study Jobs

ON CAMPUS JOBS

University of Portland Resources:

- [Student Employment Job Board](#) – Find full time, part time and on campus opportunities
- Academic Departments – Ask professors and search your department’s website or Facebook page

Don’t have work-study? Many offices on campus hire both work-study and non-work-study students:

- [Housing & Resident Life](#)
- [Recreation Services](#)
- [Bon Appetit](#)
- [Office of Events](#)
- [Moreau Center](#)
- [Admissions](#)

For questions about your financial aid package contact the [Office of Financial Aid](#) at finaid@up.edu or 503-943-7311.

OFF CAMPUS JOBS

General Search Links/Job Search Engines

- [Handshake](#)
- [Indeed](#)
- [Idealist](#)
- [USA Jobs](#)
- [Internships.com](#)
- [Simplyhired](#)
- [Careerbuilder](#)
- [WorkSource Oregon](#)

Regional Links

- Community Nonprofit Resource Group (CNRG): <http://www.cnrg-portland.org/>
- Mac’s List: <https://www.macslist.org/macslist/>
- PDX Pipeline: <https://www.macslist.org/macslist/>
- PDX MindShare: <http://pdxpipeline.com/jobs/>
- Silicon Florist: <http://siliconflorist.com/jobs/>
- Portland Tech Jobs: <http://portlandtech.org/>

Local news sources/classifieds (Oregonian, Portland Tribune, Willamette Week, The Portland Mercury)

Google: Search for specific types of employers by location – “Environmental Non-Profit near Portland, OR”

Industry Links

Professional Association Job Boards – The Career Center has a list of professional associations

Specific to the industry: Such as thelabrat.com for biotech and research, ecojobs.com for environmental positions

General sector links: Such as idealist.org for non-profits, USAjobs.gov for government positions

Job postings on specific employer websites

Staffing agencies – general or specific to industry

Review the Career Center Temporary Employment handout

In Person – Dress up, bring your resume, and apply in person at local businesses. Or, ask your peers about opportunities where they work.

The Career Center has Express Advising hours Monday, Tuesday & Wednesday from 2 – 4 PM; Thursday & Friday from 10 AM – 12 PM during the academic year. We do not hold Express Advising during breaks or over the summer.

If Express Advising hours don’t work for you, please call the Career Center to request an appointment.

Orrico Hall, lower level • 503.943.7201 • Monday – Friday 8:30 AM – 4:30 PM • career@up.edu