

Fiscal Year 2019-2020 Budget Process

July 1, 2018 – Begin fiscal year 2018-2019.

August/September – *Budget Development on Self Service Banner* opens. Budget managers complete budget requests online. Budget managers work with their dean or division officer to prepare the Budget Working Group (BWG) meeting materials.

October/November – BWG meetings with divisional officers.

December – BWG committee decisions forwarded from Budget Office to each officer. Officers communicate BWG decisions and details to direct reports and divisional budget units. Establish a preliminary budget for presenting to the Finance Committee at the January Regent Retreat.

January – Preliminary budget presentation to Finance Committee. The Regent Retreat is at the end of January 2019.

March through June – Budget Office and Human Resources salary planning for compensation changes effective July 1, 2019 begin. Refinements to the work-in-progress budget continue.

May – Final budget presentation to Finance Committee. The Regent meeting is early May 2019.

June – Human Resources distributes salary letters.

July – Budget Development uploaded to Banner Finance. Salary Planner uploaded to Banner HR.