

Immigration Information & International Student Declaration of Finances

This form is required for students who plan to attend University of Portland in F-1 or J-1 status. In compliance with US immigration regulations, University of Portland can only issue an I-20 or DS-2019 eligibility form once an admitted student has demonstrated proof of financial support for anticipated educational and living expenses incurred during study in the United States. All students who plan to attend University of Portland in F-1 or J-1 status are required to complete and return this form along with the supporting documents outlined below. Once sufficient proof of financial support is received, either an I-20 or DS-2019 will be issued to the student.

Steps to Complete this Form

- Complete the International Student Declaration of Finances (ISDF) & Immigration Information form.
- If you will not be financing your own study, ask your financial sponsor to complete the Sponsor’s Affidavit of Support on page 3.
- Request official documents verifying available funds from your financial institution and include with this form.
- Include a photocopy of the biographical page in your passport. If travelling with dependents include copies of their passport biographical pages as well.
- Return this form and all supporting documents to: **International Student Services
 5000 N Willamette Blvd, MSC 178, Portland, OR 97203, USA**

Student Biographical Section

- 1)..... 2) 00_____ 3) Male Female
 Family Name First Name Middle Name UP ID number
- 4) Birth Date/...../..... 5)..... 6).....
 Month / Day / Year Phone (include country/city code) E-mail address
- 7)..... 8) 9)
 City of Birth Country of Birth Country of Citizenship
- 10) Intended program of study at UP:.....
- 11) Academic level (choose only one): Bachelor’s Master’s Other:.....
- 12) Start Term (select only one): Fall (August) Spring (January) Summer (May/June) 13) Year to begin at UP: 20__ __

Immigration Information

- 14) If you currently live inside the US, what is your visa status: visa status: visa expiration date:
 Do you plan to maintain your current status while attending UP? Yes No
 If you require a change to F-1 or J-1 status, will you travel outside the US to apply for a student visa? Yes No Does not apply
 If your current status is F-1 or J-1, do you plan to travel outside of the US before beginning study at UP? Yes No
- 15) If you currently live outside the US, please continue to the next section of this form.

Dependent Information

- 16) Do you plan to bring a spouse and/or children with you while studying in the US? Yes No
- a) If **No**, please continue to the next section of this form.
 b) If **Yes**, Please complete the required dependent information as it is written in their passport. Include a photocopy of the biographical page from each dependent passport along with this form.
- | Family Name | First Name | City of Birth | Country of Birth |
|----------------|------------|---------------|------------------|
| Spouse:..... | | | |
| Child 1: | | | |
| Child 2: | | | |
| Child 3: | | | |
- (please continue to the next section)

International Student Declaration of Finances (F-1 or J-1 status only) _____

US Immigration regulation requires that international students seeking eligibility for F-1 or J-1 status must provide written verification of the sources and the amounts of financial support before an I-20 or DS-2019 can be issued. An acceptable financial document must have been issued no longer than nine months before you intend to enroll. You should keep copies of these documents and present them to the U.S. Consulate during your visa interview and to the U.S. Immigration officers at your port of entry. Please return this completed form and the original required documents to the *University of Portland, International Student Services, 5000 N. Willamette Blvd., MSC 178, Portland, Oregon, 97203.*

Part A) Financial Responsibility: The worksheet below will help you determine your estimated cost of attendance for one year of study at University of Portland.

Program specific tuition and fees are posted at the Student Accounts webpage at www.up.edu/studentaccounts under the topic link "[Tuition & Fees](#)". Use the tuition and fee information from the Student Accounts webpage to fill-in the *Per Semester Cost*. Add the totals in the *Total Cost Per Year* column for rows A-G and to calculate your *Total Estimated Cost of Attendance*. This will determine your total financial responsibility that you must demonstrate in *Part B) Financial Support* of this form.

University of Portland Estimated Expenses per Year:

| | <i>Type of Expenses</i> | <i>Per Semester Cost</i> | <i>Total Cost Per Year</i> |
|---|--|--|---|
| A | Tuition | _____ x 2 semesters = | |
| B | Professional Tuition Fees* (applied to Nursing, Business, Computer Science, Economics and Engineering programs. See note below) | Undergraduate (12 credits) = \$600 Graduate (9 credits) = \$450 x 2 semesters = | |
| C | Living Expenses (Room & Board) | On-Campus Housing = \$5,384 Off-Campus = \$4,500 x 2 semesters = | |
| D | Health Insurance | --- --- | \$1,800 |
| E | Student Government Fee (not charged to Graduate Students) | Undergraduate = \$70 Graduate = \$0 x 2 semesters = | |
| F | Books, Supplies, etc. (approximate) | --- --- | \$800 |
| G | Dependent financial support (if applicable) | \$3,500 per dependent X _____ (number of dependents) = | |
| H | Add the total costs per year from above and enter your total = | | Total Estimated Cost of Attendance |

* **Professional Tuition Fees:** Nursing, Business, Computer Science, Economics, and Engineering programs charge an additional \$50 professional program fee per credit hour.

Part B) Financial Support: In order to meet US Immigration regulations and eligibility for a University of Portland I-20 or DS-2019 your total demonstrated financial support must be equal or greater than your *Total Estimated Cost of Attendance* from the worksheet in *Part A) Financial Responsibility*.

From *Part A) Financial Responsibility*, please enter your *Total Estimated Cost of Attendance*: \$.....

Please carefully read and complete the worksheet below to demonstrate your financial support. Note: Real estate holdings, personal property and common stock holdings should not be used to confirm financial support.

Proof of Financial Support for First Year of Study:

| Sources of Support | Description | Required Documents | Guaranteed Funding in U.S Dollars for First Year of Study |
|--|--|--|---|
| 1) Personal Savings | Student's own savings or draft/checking account funds. | Original letter signed by bank official which indicates opening date, the average balance, and the current balance of your account. Letter must be issued no more than nine months before your intended enrollment date. | \$ |
| 2) Family or Private Sponsor | Student's family savings or draft/checking account funds. | Original letter signed by bank official which indicates opening date, the average balance, and the current balance of the account. Letter must be issued no more than nine months before your intended enrollment date. | \$ |
| 3) Government or Company Sponsor | Government or company funds. | An original, official letter of billing authorization supplying full disclosure of the extent and amount of government or company support, inclusive dates of sponsorship, and special conditions. | \$ |
| 4) University of Portland Scholarship | University grant applied to student's tuition or living expenses. List award source(s): _____ | University scholarship funds should already be awarded to be counted towards financial support. ISS will verify scholarship awarding. | \$ |
| Total Financial Support for First Year of Study = | | | \$ |

Student Certification and Signature

I certify that all statements on this form are true and accurate information and that the stated funds are available for my educational expenses at the University of Portland during my enrollment. I will notify the office of International Student Services at the University of Portland of any changes in my financial circumstances.

.....
Student Signature _____ Date _____

Sponsor's Affidavit of Support

Must be completed by parent, family member or guarantor.

.....
Sponsor's Family Name _____ First Name _____ Middle Name _____ Relationship to Applicant _____

.....
Sponsor's Mailing Address _____ City _____ State/Province _____ Postal Code _____ Country _____

.....
Phone (include country/city code) _____ E-mail address _____

I hereby certify that I am willing and able and that I do promise to provide the amount of \$.....USD per year for the educational expenses of (student's name)..... while attending the University of Portland.

.....
Signature of Sponsor _____ Date _____

I-20 / DS-2019 Delivery Information

X) Would you like your I-20 or DS-2019 to be picked up at University of Portland by yourself or another person? Yes No

If **Yes**, by whom:.....
Name _____ Email address _____ Phone number _____

If **No**, please print your mailing address to receive the I-20 or DS-2019:

Street Address:

City/Township: Postal Code: Country:

Contact Email: Contact Phone Number:.....

How long will you be at this address? Until: