

## University of Portland Payroll Schedule 2017 – Student Semi-Monthly Employees

| Pay Grp | Pay Period Begin | Pay Period End | Timesheet Due (12:00 PM) | Approval Due (9:00 AM) | Check Date |
|---------|------------------|----------------|--------------------------|------------------------|------------|
| T1-1    | 12/16/2016       | 12/31/2016     | 12/23/2016               | 1/5/2017               | 1/10/2017  |
| T1-2    | 1/1/2017         | 1/15/2017      | 1/18/2017                | 1/20/2017              | 1/25/2017  |
| T1-3    | 1/16/2017        | 1/31/2017      | 2/3/2017                 | 2/7/2017               | 2/10/2017  |
| T1-4    | 2/1/2017         | 2/15/2017      | 2/17/2017                | 2/21/2017              | 2/24/2017  |
| T1-5    | 2/16/2017        | 2/28/2017      | 3/3/2017                 | 3/7/2017               | 3/10/2017  |
| T1-6    | 3/1/2017         | 3/15/2017      | 3/17/2017                | 3/21/2017              | 3/24/2017  |
| T1-7    | 3/16/2017        | 3/31/2017      | 4/3/2017                 | 4/5/2017               | 4/10/2017  |
| T1-8    | 4/1/2017         | 4/15/2017      | 4/18/2017                | 4/20/2017              | 4/25/2017  |
| T1-9    | 4/16/2017        | 4/30/2017      | 5/3/2017                 | 5/5/2017               | 5/10/2017  |
| T1-10   | 5/1/2017         | 5/15/2017      | 5/18/2017                | 5/22/2017              | 5/25/2017  |
| T1-11   | 5/16/2017        | 5/31/2017      | 6/2/2017                 | 6/6/2017               | 6/9/2017   |
| T1-12   | 6/1/2017         | 6/15/2017      | 6/16/2017                | 6/20/2017              | 6/23/2017  |
| T1-13   | 6/16/2017        | 6/30/2017      | 7/3/2017                 | 7/5/2017               | 7/10/2017  |
| T1-14   | 7/1/2016         | 7/15/2017      | 7/18/2017                | 7/20/2017              | 7/25/2017  |
| T1-15   | 7/16/2017        | 7/31/2017      | 8/3/2017                 | 8/7/2017               | 8/10/2017  |
| T1-16   | 8/1/2017         | 8/15/2017      | 8/18/2017                | 8/22/2017              | 8/25/2017  |
| T1-17   | 8/16/2017        | 8/31/2017      | 9/1/2017                 | 9/5/2017               | 9/8/2017   |
| T1-18   | 9/1/2017         | 9/15/2017      | 9/18/2017                | 9/20/2017              | 9/25/2017  |
| T1-19   | 9/16/2017        | 9/30/2017      | 10/2/2017                | 10/4/2017              | 10/10/2017 |
| T1-20   | 10/1/2017        | 10/15/2017     | 10/18/2017               | 10/20/2017             | 10/25/2016 |
| T1-21   | 10/16/2017       | 10/31/2017     | 11/3/2017                | 11/7/2017              | 11/10/2016 |
| T1-22   | 11/1/2017        | 11/15/2017     | 11/16/2017               | 11/17/2017             | 11/22/2016 |
| T1-23   | 11/16/2017       | 11/30/2017     | 12/1/2017                | 12/5/2017              | 12/8/2016  |
| T1-24   | 12/1/2017        | 12/15/2017     | 12/18/2017               | 12/19/2017             | 12/22/2017 |