

PETITION TO MODIFY 2018-19 HOUSING CONTRACT

Office of Residence Life, 123 Tyson Hall
5000 N Willamette Blvd, Portland OR 97203

PHONE: 503-943-7205
FAX: 503-943-8081

WEB: up.edu/residencelife
EMAIL: reslife@up.edu

Name:	UP Student ID#:
Hall Name and Room #:	Age:
UP Email:	Semester request applies to:
Current credit year: <input type="checkbox"/> freshman <input type="checkbox"/> sophomore <input type="checkbox"/> junior <input type="checkbox"/> senior <input type="checkbox"/> graduate	

SUBMIT ALL PAPERWORK *ONE WEEK PRIOR* TO THE DAY YOU WISH THE CHANGE TO GO INTO EFFECT.
Provide explanation below, or attach supporting documentation for all requests.

1. ROOM CHANGE - WRITE THE DATE YOU WANT TO MAKE THIS CHANGE: _____

Current Hall and Room #:	New Hall and Room #:
as a: <input type="checkbox"/> Std. Double <input type="checkbox"/> Ext. Double <input type="checkbox"/> Single <input type="checkbox"/> Triple <input type="checkbox"/> Quad with a: <input type="checkbox"/> Private bathroom	as a: <input type="checkbox"/> Std. Double <input type="checkbox"/> Ext. Double <input type="checkbox"/> Single <input type="checkbox"/> Triple <input type="checkbox"/> Quad with a: <input type="checkbox"/> Private bathroom
HD approval: _____ Date of change: _____	HD approval: _____ Date of change: _____

2. OTHER

LESS THAN FULL TIME: (fall/spring full-time status for undergraduate is min. 12 credit hours; for graduate is min. 9 credit hours)

I wish to take _____ credit hours and remain in campus housing as a(n) Undergraduate Graduate student.

EXTENDED STAY: (Daily room rate of \$49.00/night will be assessed for early arrival & late stay lodging)

Early Arrival (date checking in): _____

Late Stay (date checking out): _____

EXPLANATION:

RESIDENT SIGNATURE: _____ TODAY'S DATE: _____

OFFICE USE ONLY:

This petition is: **APPROVED** -or- **DENIED**

By _____ Dated: _____

Student **MUST** move rooms by Noon on _____

Student notified (cc HD) on _____ by _____

Recorded/processed on _____ by _____

Check Registration: _____

Prorate:

SLARASG = date: _____ \$ _____

Scanned on _____ by _____