Application for Employment - Student

Personal Information (Step 1 of 3)

Personal Information

Job Title: My Test

Position #:

Department: Financial Aid

Wally Pilot Name:

Address: 5000 N Willamette Blvd

Portland, Oregon 97203

Phone: 503-943-7311 Email: finstu11@up.edu Student ID#: 00200000000

Are you 18 years of age or older? Yes Are you presently legally authorized to work in the United States? Yes Have you ever worked for the University of Portland before? No

If you have relatives employed as faculty or staff members here at the University of Portland, please select "yes", click "Add" and complete details for each record.

Do you have relatives employed by the University of Portland?

Yes

| Name | Relationship | Department | |
|--|--------------|----------------|--|
| Wally Pilot | Parent | Athletics | |
| Willamette Pilot | brother | Physical Plant | |
| Wilma Pilot | sister | Financial Aid | |
| Have you ever been discharged from employment due to work or | | | |

conduct that was not satisfactory?

If yes, please explain:

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Additional Information (Step 2 of 3)

If applicable, please provide the details of any certifications that you currently holding that are related to this position by clicking the 'Add' button and completing the details for each record.

Institution:Mascot SchoolCertification(s) Earned:Mascot Certification

Expiration Date: 05/31/2017

Institution:Mascot SchoolCertification(s) Earned:CPR CertificationExpiration Date:12/31/2016

What are your ideal # of total hours to work each week?

Please indicate in a general form, what times you are available to work per week during the semester. If you are unavailable on a specific day, please say "unavailable".

Hours (i.e., 4pm - 8pm)

Day

Monday:
10 am - 2 pm

Tuesday
12 pm - 5 pm

Wednesday
8 am - 12 pm

Thursday
unavailable

Friday
12 pm - 2 pm: 8 pm - 10 pm

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Friday 12 pm - 2 pm; 8 pm - 10 pm Saturday 10 am - 2 pm; 4 pm - 6 pm unavailable

Upload Documents

Upload the required documents, highlighted in RED below by clicking "Add". Please complete the necessary information for each upload.

Please make sure your cover letter answers the following:

- Why are you interested in this specific job?
- What skills and relevant experience, paid or unpaid, do you have that relates to this position?
- What would make you a valuable employee within this department and the University overall?

Please upload the following document type(s): Cover Letter, Resume

| Name | Туре | File | Size Uploaded |
|--------------|--------------|----------------------------|---------------|
| Resume | Resume | Employment Application.pdf | 4135 |
| cover letter | Cover Letter | Employment Application.pdf | 4135 |

Application for Employment - Student

Agreement (Step 3 of 3)

I certify that all information provided in my application and any attached documents are true and complete to the best of my knowledge.

AA/EEO - The University of Portland does not discriminate on the basis of race, color, national or ethnic origin, sex, disability, age or any other basis protected by federal, state, or local law in its educational programs, admissions policies, scholarship and loan programs, athletic and other school-administered programs or in employment.

BY PROVIDING MY ELECTRONIC SIGNATURE BELOW, I certify that I have read and agree with these statements. Applicant's Name: Wally Pilot

Wally Pilot

07/08/2016

(Signature)

Date: 07/08/2016 11:03:AM User Name: finstu11@up.edu (Date)