

STUDENT EMPLOYMENT SELF EVALUATION FORM

Student/Employee Information

Student First and Last Name:	Student ID:
Student Employee Supervisor:	Student Employment Position:

If you have more than one student employment position, please complete a separate form for each position.

Performance Factor

Duties	Unsatisfactory	Needs Improvement	Meets Expectations	Exceeds Expectations	Excellent
Job Knowledge Understanding of job duties and procedures.					
Communication Ability to express thoughts and ideas clearly with supervisors, co-workers, customers, etc.					
Critical Thinking Ability to problem solve and make decisions.					
Collaboration/Teamwork Ability to work in a team structure, build relationships with others, and be aware of the team's needs and goals.					
Quality of Work Demonstrates accuracy, neatness, and thoroughness in accomplishing assigned work.					

Comments

Describe 3-5 skills you have exhibited in the accomplishment of work efforts and/or projects.
Describe 2-5 areas of professional growth you intend to focus on moving forward.
Overall, how would you describe your experience as a student employee in this department? (Optional)

Signature

Student Signature:	Date:
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