**University of Portland**

**Ignite Grant Report**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Today’s Date:** | |  | | | | |  | |  |
| **Name of Grantee:** | | | | |  | | | | |
| **Project Title:** |  | | | | | | | | |
| **Purpose of Grant:** | | | |  | | | | | |
| **Email Address:** | | |  | | | **Telephone Ext:** | |  | |

If any reporting questions do not apply to the type of project you’ve complete, you may skip them. Please use as much space as you need but keep report length to 2-3 pages. For questions contact Maria Erb at erb@up.edu and ext. 8841, or Ösel Plante at plante@up.edu and ext. 8130. Completed forms can be emailed to ignite@up.edu.

1) Briefly restate the original grant project.

2) Please list all expected measurable outcomes from your project. Were there any unexpected outcomes to share? If so, what?

3) What types of data was gathered? Is there any qualitative and/or quantitative data or findings of interest to share? If so, please elaborate.

4) Lessons learned: What do you consider to be the greatest strength and the biggest challenge of this project? What would you do differently next time?

5) Has this grant been instrumental in attracting additional resources and support for the project such as people, partnerships, money, goods, services, or publicity? If so, describe.

6) If applicable, explain any plans for ongoing funding, expansion, modification, or replication of the program.

7) List any other funding sources and amounts received during this period for this program.

8) If applicable, how were outcomes and/or deliverables of your project disseminated?

8) Is there one compelling story or experience related to your ignite grant that you could share with us?